

**San Diego County Juvenile Justice Commission
Inspection Worksheet**

Data from Calendar Year 2019

Kearny Mesa Juvenile Detention Facility	
Facility Address: 2801 Meadow Lark Drive San Diego, CA 92123	Date of Inspection: August 10, 17, 24 and September 1, 2020
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The San Diego County Juvenile Justice Commission is a state-mandated, court-appointed citizens' commission. Its purpose is to inquire into the administration of juvenile court law in San Diego County, to provide leadership for citizen action and to promote an effective juvenile justice system operated in an environment of credibility, dignity, fairness and respect for the youth of San Diego County.

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I. Executive Summary

This year's inspection was conducted virtually and completed in stages due to the COVID-19 pandemic. The stages consisted of one day for Administrative Staff interviews, another day for line-staff interviews and two separate days for youth interviews.

The pre-inspection worksheet that was provided was discussed with the administrative staff. Under II General Administration: Section C: LGBTQI Admissions, the pre-inspection report relayed that the Probation Department does not have a formal screening form to identify LGBTQI youth. However, through Administration interviews, it was determined that they do have a formal screening process through Risk Assessment completed under the Prison Rape Elimination (PREA) Standards.

Under III Education/Support Services: Section D, the response to question 1 was not answered on the pre-inspection worksheet. In speaking with Juvenile Court and Community Schools (JCCS), each student has their own textbook for each subject. One area discussed with Probation and JCCS personnel was the need to have joint training with the two agencies regarding Trauma so they are speaking the same language. Having the same training would lead to consistency when working with the youth in the facility.

In Section IV Health Care Services: Section C(8)(b), the pre-inspection report did not provide information as to how many youths saw a personal healthcare provider during the calendar year. Wellpath later provided the information; 247 youth saw their personal healthcare provider while they were at Kearny Mesa Juvenile Detention Facility (KMJDF). The Department is commended for allowing youth to see their personal healthcare provider as this provides consistent care for the youth in regards to medical treatment.

In VI Security and Control Section: I (4), the pre-inspection report does not indicate that supervisors' review incidents involving restraints. When reviewing the actual incident reports and in speaking with administrative staff, supervisors do review incidents when restraints are used. In review of the incident reports the facility administrative staff have improved on Supervisor and the Division Chief reviewing the incident reports.

The pre-inspection worksheet had the following question: Are contractors familiarized with these (Probation Policy and Procedures) manuals during contractor orientation? The response was "no." The reason provided is that the Policy and Procedures Manual is available on computers in the facility. In the next question: Are the youth's attorneys permitted to access these manuals via subpoena? The answer on the worksheet was "no" but through conversation the administrative staff stated the answer is "yes", they would abide by a subpoena. It should be noted the Policy and Procedures are housed on the Probation website and are available to the general public. It is recommended the Probation Department share this information during contractor training. The manual contains important information such as what the procedure is during an emergency.

In review of the pre-inspection worksheet the section containing Probation training for staff working in the institution was discussed. The actual training provided and what the manual

states are not consistent. As stated in the Commission's previous report the Department should update the required training section to reflect what is actually being taught and required.

Probation Incident Reports were reviewed. There were not any suicides in the facility during this inspection year. There were eight attempts that were reviewed. It is noted that sheets, a t-shirt, and a hair tie were used by the youth. One incident was a youth reporting an attempt the night before but the youth changed their mind. Because sheets were used in most of the incidents, the Department is purchasing Harm Reduction Blankets (bedding that helps prevent suicide) that will be used in place of sheets. They have piloted these blankets in the facility and the youth like them. They are safer than sheets and are similar to sleeping bags.

Oleoresin Capsicum (OC) incident reports were also reviewed. There was a slight decline in population as well as OC use in 2019. During the review it was noted that more than half of the incidents were non-gang related but a significant amount was gang related. Many of the incidents occurred in relation to recreation times (59 out of the 110 reports reviewed). The Department may want to consider having more staff available during times involving preparing for, during and returning from recreation to help monitor and engage youth.

It was also noted that a few staff used OC spray more often than other staff. When this was discussed with administrative staff, they were unaware of who, how often and during what activities OC was being used. In discussing this the Department did not have a means to collect this information electronically and did not review the reports in a collective manner the way the Commission was able to. The Department staff shared that they are going to utilize a system called Performance-based Standards (PbS) for data collection involving ethnic and racial disparities. It is hopeful this system will also assist them in collecting data from incident reports. PbS is a program that juvenile justice agencies, facilities and residential care providers can use to identify, monitor and improve conditions and rehabilitation services by using national standards and outcome measures. The Commission strongly recommends the Probation Department use such a system for data collection to ensure decisions are evidence based and that racial disparity in confinement is monitored and addressed.

The Department changed food services in November 2019. Menu changes are made with input from youth and staff. The service asks for input using surveys and follows up on the survey results. Staff stated the food is relatively fresh and high quality. The service works well with youth needing special diets. The meals fall within the guidelines of the National School Lunch Program and exceeds it in the areas of milk, fruit and vegetables. Extra fruit continues to be provided to youth in housing units. The facility continued to provide family meals during Thanksgiving and Christmas. The food service company caters those functions.

It was also stated the TRU Unit for the male population was in operation in 2019. It is noted during interviews in 2020 the TRU Unit was integrated with other populations. Incoming youth are not currently screened to determine whether they require placement in the TRU Unit. The youth feel they received better services and felt safer when the population consisted of youth identified for the TRU Unit only. It is recommended that incoming youth be screened to determine whether they require placement in the TRU Unit and that youth who meet that criteria moved back to the TRU Unit.

The female population continues to have "TRU like" programs. Many of the girls in the facility participate in Dialectical Behavior Therapy (DBT). The program has changed and now all

female youth have a therapist assigned to them as the boys do. With the population decline it was reported that about 95% of the population have a therapist assigned to them. The female youth in the Youthful Offender Unit (YOU) continued to go on excursions to functions such as marathons and plays. These opportunities help expand the youth's experience in the community.

For the Intake process the Commission inquired about the Screening tool used to determine if a youth could be released in the community or should be detained. The Probation Department previously used a Risk Assessment tool developed by the department that was validated and evidence based. In recent years the Department has revised this tool based on National Best Practices, resulting in part in decreased officer discretion. Although the new tool has not been validated the tool was revised after reviewing the Annie Casey Foundation report provided to the Department. It was also revised with racial and ethnic disparity in mind. This new tool is now in the process of being validated, therefore is not currently evidence based. The Commission recommends the Probation Department continue with the process of validating the tool.

Mental Health services continue to be provided by Behavioral Health in the facility. Some youth have follow up when released into the community and/or transitioned to BridgeWays or other services needed by the youth. Youth in the facility are in need of more services in relation to a "Tri-diagnosis". "Tri-diagnosis" was referred to as having a felony, a mental health diagnosis as well as substance abuse diagnosis. Increased services to address all three areas would most benefit the youth. Parental/Guardian involvement is needed as well. It was also discussed that more inpatient programs for youth, not custody, is needed in the community. An increase in mental health training is desired as well. The Department does provide limited training on Implicit Bias, Brain Development, Trauma Informed Care, and Restorative Justice but a more robust training in these areas is desired by staff.

In 2019 the Behavioral Health contracted with San Diego Youth Services to provide program and services by using BridgeWays for 5 years. BridgeWays services started in the facility in 2019. They also follow the youth into the community and provide low to mid-level services. BridgeWays provides psycho-educational groups to all youth in the facility. All youth in the facilities have substance abuse screening assessment-SASSI, as well as CSEC screening assessment that is conducted by BridgeWays.

The Facility has two Alcohol/Drug Specialist and a Correctional Counselor positions. Psycho-educational groups and one on one time with youth occurs. Various programs are provided at the facility. Those programs include but are not limited to Anger Management using Aggression Replacement Training (ART), Life skills programs, and My Life My Choice. One youth interviewed expressed frustration that there are no drug treatments opportunities available. It is recommended that drug treatment programs be implemented.

When talking with staff it was clear through interviews that there is a feeling of lack of transparency by the Probation Department Executive staff. When discussing the Youth in Custody Report and the Report generated from the Use of Force study staff are unaware of most the recommendations and where the Department stands with those recommendations. What is also noted is that when changes do occur it is generally by e-mail with little guidance or guidelines discussed. The need for recurring training was also mentioned. Without reoccurring training, skills can be lost. The staff were pleased with the ability to engage more

with the youth due to higher staff to youth ratio than in the past. There is less friction between the youth with the desmaller groups as well. All of the staff reported experiencing a positive change when the ratio of staff to youth changed.

When talking with the youth there was a mixture of feelings regarding the food. A few who had been previously incarcerated said the food was better with the change of service provider. Some youth thought the food was okay and others said it was bad. One example was the pancakes were placed on top of the eggs which made the pancakes soggy by the time they were served their meal. The youth also said the food was bland and if they allowed youth to use salt it would be better. The youth did state they get enough food and if they want more the officers will get it for them.

Commissioners had the opportunity to speak to youth in the TRU unit. Through discussion, concern for TRU unit youth surfaced. The youth were in Unit 1200 which had a more therapeutic atmosphere. The youth were then moved to Unit 1000 which was designed as a maximum-security unit that is not a therapeutic atmosphere. Youth expressed that they were not informed as to why they were moved from the TRU Unit. Youth expressed significant unhappiness with the move. Also due to the unit design it appears internet connections are not reliable as youth reported the internet connection drops or is weak. They also reported a lack of a drug treatment program. A move from Unit 1000 back to Unit 1200 may help the youth who participate in the TRU unit. The facility should reconsider where these youth are receiving services. There have been many comments in the past from Staff and youth that the youth benefit from the TRU unit services and atmosphere. It is also recommended that staff preview and explain upcoming changes in placement and/or services to youth.

The Commissioners interviewed other (both male and female) youth ranging from ages 14-17 years old. The youth stated most of the staff were respectful and they felt safe in the facility. When asked if they are called by their first name many stated they were called by their last name. We asked if the staff used Mr. or Miss with their last name, they stated no. Some staff we spoke to say they do add Mr. or Miss to the youth's last name as some youth do not like to be called by their first name. There is not consistency in this area but what is consistent no matter how referred to most of the staff are respectful and with the smaller groups of youth there is a feeling of "brotherhood" amongst the youth.

As to school the youth said they can "catch-up" on school credits while at the facility. Some youth did voice they are getting work that is lower than their grade level. Some youth expressed that, after being detained, they were unprepared for schoolwork in schools outside the facility and were unable to understand the material. Youth expressed that they would like something more challenging and to their grade level. There are also some youth who have graduated and would like to take on-line college courses. They relayed they have asked but it is not available. The facility should work with the school to offer these courses to all youth that have completed their GED or received their high school diploma.

2020 COVID-19 Information

Although this report is regarding 2019 it is important to mention the effects of COVID-19 in calendar year 2020. Some of the Commission's recommendations will take into consideration

changes the Probation Department made due to COVID-19 as some changes have had a positive effect while others may not have.

It should be noted that when COVID-19 hit, the probation Department continued to decrease the amount of youth in the facility. The safeguards to protect the youth from COVID-19 included social distancing. Through this the Probation Department was able to have a higher staff to youth ratio (example from 8 youth to 1 staff to 4 youth or 6 youth to one staff). This has helped considerably in staff and youth engagement which has led to a significant decrease in OC use. The Probation Department has reported multiple months of two (2) or less uses throughout all three facilities. The Probation Department should continue this practice when COVID-19 restrictions are lifted as it has proven to be an effective tool in greatly decreasing the use of OC throughout all of its facilities and has allowed for better staff and youth engagement.

The Probation Department instituted several procedures to keep staff and youth safe. All staff and youth are required to wear face masks, wash hands frequently, have temperature checks and maintain social distancing. The facility has a quarantine unit where youth who have COVID-19 reside. New intakes are tested for COVID-19 when entering the facility. No matter the circumstance all youth entering the facility go through a 14-day quarantine in this unit. It is understandable why the facility would want to quarantine all new intakes, and this has helped keep the COVID-19 cases low in the facility. However, the youth the Commissioners spoke to reported that they are only permitted to leave their rooms for showers and to make a phone call. They were not permitted to leave their room for any other purpose, including to exercise. They were brought out one at a time. They were provided school packets but did not have any on-line time with a teacher. For most of the day they were locked in their rooms. They were allowed books, writing materials, envelopes, at times DVD players and video gaming equipment. While one could understand the facility having this protocol in place to prevent an outbreak in the facility a youth locked in their room day after day is not healthy mentally or physically. They youth hardly get time out of their rooms. For those youth that did not test positive the department should reconsider the schedule to allow youth more time out of their rooms and an opportunity to at least walk outside in the recreation area.

Since COVID-19 pandemic BridgeWays have their programs on-line so youth continue to receive their services in part. Prior to COVID-19 they were providing 49 hours of group counseling services weekly across all three facilities. After COVID-19 they have been conducting 24 hours of group counseling services each week across all facilities. In speaking with youth, they did request on-line drug and alcohol education/treatment as they feel this is important to have and are not receiving it right now.

When discussing interacting with their family while at the facility since COVID-19 youth do not have in person visits. However, youth are given the opportunity to schedule online visits with their family members. They are also allowed one free phone call home and have access to make collect calls frequently. When in-person visitation did occur, this provided more opportunity for family interaction with youth. For more interaction opportunities during COVID-19 the facility may want to consider adding additional free phone calls the youth.

Although the Commission has many recommendations overall, the facility is doing a good job and making positive changes for youth and staff. They are to be commended for the positive strides they have made over the past year and their efforts to keep youth safe and healthy.

A. Institution Overview

1. Population Trends & Staffing

- a. How many youths were diverted from custody during the intake process? 121
- b. Where were the youths diverted to? They were placed in ATD/Cool Beds, diverted home on Promise to Appear, diverted from custody and placed on Home Supervision or medically rejected.
- c. How many youths were brought to the facility under the age of 12? During the 2019 calendar year, there were no youths under the age of 12 detained in the Kearny Mesa Juvenile Detention Facility.
 - i. How many were detained? None

2. Educational Achievements

Educational Achievement	# of Participants	# of Graduates
High School Diploma	170	14
College Course	3	2
Combat Arts	N/A	N/A

- 3. Are programs in the facility evidence-based programs or evidenced based practices?
 - a. Data and Outcomes for Programs: The Probation Department does not track outcomes of programs at this facility due to the short length of stay being 18 to 21 days.
 - b. Repeat Clients: Yes
 - c. How do you determine who receives what services? Utilize SDRRC, SASSI Assessment and other information related to youth in PCMS
- 4. Serious Incidents Trends and Use of Pepper Spray: Their Probation Department reported 112 incidents on the pre-inspection worksheet but only 110 incident reports were provided for Commission review. After complete review it was determined there were only 100 incident reports as duplicate reports were in the system.
- 5. Coordination of Behavioral Health Services Care: Probation, Wellpath (the medical provider) and Behavioral Health Services work well within the facility to provide coordinated care to the youth.
- 6. Describe Transition Services and Results: Juvenile Court and Community Schools provide transition services to youth so youth are able to enroll in community schools in a timely manner. Behavioral Health provides youth transition services to avoid mental health service delays in the community. Wellpath provides information for any follow up care the youth may need when released. The casework Probation Officer monitors and assists youth when they return to the community.
- 7. Trauma Informed Staff training and impact: All staff receive Trauma informed training when hired. Due to the amount of youth that have experienced trauma this training should be on-going as well as training in regards to Autism and how to work with youth that are autistic due to the many levels on the autism spectrum.

B. Education/Training

1. Career and Technical Education: Horticulture, Information Systems, CPR and Culinary Arts are currently available to youth in the facility.
2. Community Tutoring/Mentoring Programs: There was not any information provided in this area during the inspection or in the pre-inspection worksheet.
3. Programs/Evidenced Practices (See table to be included): Evidence Based Practices are used in the facility. Due to the short length of stay Evidence Based Programs are not available as they cannot be implemented with validity.
4. Critical Incident Reports and STAT Team: STAT Team is immediately contacted in acute cases and referrals are made on non-acute cases. The cases are triaged by Behavioral Health and services are provided. Probation has documented contacts and referrals to STAT in the Incident Reports.
5. LGBTQI Training/Support-accommodations: Staff receive LGBTQI training. Through interviews there are dedicated staff that complete a Risk Assessment on every youth. The youth input provides information for proper housing unit assignment.

C. Commission Comments and Recommendations

1. Follow Up from 2019 Recommendations:
 - a. The Juvenile Justice Commission strongly encourages and recommends the Probation Department review, evaluate, and implement changes to OC use and de-escalation tactic practices to ensure the safety of youth and staff.
 - i. Commission Response: This recommendation has not been fully implemented at this time. With COVID-19 the Probation Department has not been able to move forward to reach completion. They will continue to work in this area.
 - ii. Probation Response: The department has contracted with the Council of Juvenile Justice Administrators for an evaluation of our de-escalation and use of force practices. First actions include:
 1. Town Halls: Work with our employee organizations to host 6 town halls with custodial staff and representatives to seek input on custodial practices, policies, and facilities culture. Commission Response: The Commission was informed the meetings were set but cancelled due to COVID-19 pandemic. The Probation Department will schedule meetings when COVID-19 restrictions are lifted.
 2. De-Escalation Techniques: Evaluate the two (2) conflict de-escalation training programs recommended in the report (Mandt and Safe Crisis Management) and develop a plan to train all custodial officers in national best practices for conflict de-escalation and effective intervention tools. Commission Response: The Probation Department has opted to implement Mandt training for staff. Implementation will begin in 2021. The Department reported they have included de-escalation practices in their Policy and Procedures.
 3. Training: All newly hired staffing completing the Juvenile Institutions Core academy have been receiving adolescent brain development, trauma-informed care, restorative practices, and implicit bias trainings ("enhanced trainings") since February 2018. Beginning in February 2020, all Urban Camp staff will

receive "enhanced trainings" through San Diego State University Research Foundation. These trainings will be completed by June 30, 2020. The Department will also finalize a training curriculum that is exclusive for youth officers (custodial and field) to begin implementation in Fiscal Year 2020-21. Commission Response: Implementation was placed on hold due to COVID-19.

4. Youth First Names: All KMJDF staff will begin communicating with youth by their given first names, in alignment with best practices. Commission Response: Through interviews it was found the Department has taken this a step further as not all youth liked to be called by their first name. The Department took the youth's input into consideration and refer to youth by their first name if they like or refer to them as Mr. and Ms. while using the youth's last name.
 5. Youth Advisory Councils: Probation is piloting a Youth Advisory Council at East Mesa Juvenile Detention Facility to align with Georgetown University's Youth in Custody Practice Model. The Department will work with the Juvenile Justice Coordinating Council to evaluate progress with youth feedback and recommend expanding Youth Advisory Councils to all facilities in Fiscal Year 2020-21.
 6. Partner Juvenile Detention Sites: Probation staff and juvenile justice partners have visited model juvenile detention systems around the country that do not carry O.C. including Santa Clara County Probation Department, Department of Youth and Rehabilitative Services in Washington, D.C., and Missouri Division of Youth Services. The Probation Department will continue seeking out additional facilities to better understand how staff operate without OC. Commission Response: Site visits to other County and State facilities have been placed on hold and will resume once COVID-19 restrictions are lifted and it is safe to travel.
 7. Volunteer Coordinator Consultant: The Probation Department will work with the Juvenile Justice Coordinating Council to add this resource in Fiscal Year 2020-21.
 8. Skills, training and practices that reduce the need for officers to use force continue to be a high priority for the Probation Department. During this fiscal year we plan to expand our training in the areas of Implicit Bias, Adolescent Brain Development, Childhood Disorders, Trauma Informed Care and Restorative Practices.
- iii. Commission Response: Training for the above-mentioned areas will continue once restrictions are lifted and it is safe to train in a classroom setting.
- b. The Juvenile Justice Commission recommends the Probation Department review medical services (in particular "med pass") to ensure youth obtain their medications in a timely manner.
- i. Probation Response: The Probation Department and its contracted medical services provider are committed to the timely administration of scheduled medications. Recently, the contracted medical services provider has enhanced juvenile detention facilities clinics with an additional 28 hours of evening coverage. The contracted

medical services provider routinely reconciles youth's medications and tracks and evaluates the number of medications administered on a monthly basis in order to ensure, among other measures, timely administration of medications. The Department carries out quality assurance reviews for all contracted services.

- ii. Commission Response: The Probation Department increased services, so youth did receive medication in a timely manner. It should be noted in 2020 services were once again cut and there are concerns the medical staff cannot provide timely service once again. During the week there is sufficient medical staff but, on the weekends, there is only one nurse on duty. With only one nurse on duty when multiple things occur at once, services are delayed. Of extreme concern is an example provided that during "med pass" if the nurse is called away due to a medical emergency, the officers are given the Med Cart to lock in a room until the nurse returns. This is of concern when a licensed medical person is placing controlled substances in the hands of a Correctional Officer. On at least one occurrence, a parent came to the facility to provide medical staff with her child's medication during "med pass" and had to wait more than a half an hour for the nurse to become available. The Commission will recommend the Probation Department provide resources to allow for proper medical staffing not only on weekdays but weekends as well.
- c. The Juvenile Justice Commission strongly recommends the Probation Department review and update their policies and procedures to ensure practice and policy are in line with one another.
 - i. Probation Response: The Probation Department has procured technical assistance from LexiPol to update our policies and procedures for Institutional Services. Revisions are in progress and we anticipate that updated policies and procedures will be issued throughout 2020.
 - ii. Commission Response: This recommendation has not been fully implemented. Although the Department has begun to revise the Institutional Policies and Procedures, they have made little headway in this area. This will continue to be a recommendation from the Commission.
- d. The Juvenile Justice Commission recommends the Probation Department continue their hiring, training and retention efforts to ensure the safety of youth.
 - i. Probation Response: The Probation Department agrees with this recommendation. The Department has hired 116 new Correctional Deputy Probation Officers since April of 2018 and anticipates additional hiring in the coming months. To promote safety and wellness, the Department is creating a pipeline to ensure the Department remains fully staffed in our Institutions throughout the year. The Department anticipates holding three Juvenile Institutions (J.I.) Core academies annually to fill vacancies promptly, enabling the Department to provide positive engagement and rehabilitative programming.
 - ii. Commission Response: This recommendation was completed by the Probation Department and they will continue their efforts in hiring and training staff. With

filling vacant positions in 2019 this has provided more opportunities for one on one interaction with the youth.

- e. The Juvenile Justice Commission recommends the Probation Department train staff in report documentation in order for staff to present a clear understanding of what occurs during an incident.
 - i. Probation Response: The Probation Department agrees with this recommendation and will continue to provide training to staff to clarify report expectations.
 - ii. Commission Response: The Incident Reports reviewed provided the reader with a clear understanding of what had occurred during the incident. Referrals to mental health and medical were documented as well. This recommendation was implemented.
 - f. The Juvenile Justice Commission recommends that the Probation Department insert in future worksheets a short summary of appropriate Manual sections in addition to the citation to a particular policy (such as Policy section 5.4.5.2 regarding LGBTQI). We don't believe that there are any privacy concerns in summarizing any Manual provisions.
 - i. Probation Response: The Probation Department agrees with this recommendation and will implement summaries in future submissions.
 - ii. Commission Response: During this year's inspection the Probation Department provided short summaries as requested by the Commission. This recommendation has been implemented.
 - g. Conclusion: The Commission will continue to follow up on the outcomes of the following 2019 Recommendations that have not been completely implemented.
 - i. The Juvenile Justice Commission strongly encourages and recommends the Probation Department review, evaluate, and implement changes to OC use and de-escalation tactic practices to ensure the safety of youth and staff.
 - ii. The Juvenile Justice Commission recommends the Probation Department review medical services (in particular "med pass") to ensure youth obtain their medications in a timely manner.
 - iii. The Juvenile Justice Commission strongly recommends the Probation Department review and update their policies and procedures to ensure practice and policy are in line with one another.
2. 2020 Recommendations:
- a. The Commission recommends all staff (Probation and collaborative) receive the same training regarding Trauma.
 - b. The Commission recommends the Probation Department inform all collaborative staff on where to find the Facility Policy and Procedure Manual and review which policies collaborative staff are required to review.
 - c. The Commission recommends the facility use Harm Resistant Blankets for all youth.

- d. The Commission recommends the Department continue to use the current staffing levels to reduce and eliminate the use of OC spray.
- e. The Commission recommends the Probation Department review incident reports collectively in order to ascertain who is using OC spray and when it is being used to assist in decision making to ensure youth safety.
- f. The Commission recommends the Probation Department contract for the use of PbS system for data collection to ensure decisions are evidence based.
- g. The Commission recommends the TRU unit continue and youth in the TRU unit be placed in a more therapeutic environment.
- h. The Commission recommends the Probation Department develop a robust training in the area of Implicit Bias, Adolescent Brain Development, Trauma Informed Care, and Restorative Justice for all staff (Probation and Collaborative) staff working with youth in the facility.
- i. The Commission recommends Probation Executive staff create a culture of transparency, where line-staff not only know *what* the change or directive is, but also the *why*, with guidelines, if any apply.
- j. The Commission recommends facility administration review current protocols and schedule for youth in the quarantine unit for more time out of their rooms and recreation if they have tested negative for COVID-19.
- k. The Commission recommends Behavior Health research, review and increase services for youth who are “Tri-Diagnosed.
- l. The Commission recommends the Juvenile Court and Community Schools administer intellectually appropriate education for all youth so they are working at the appropriate grade level.
- m. The Commission recommends Probation and Juvenile Court and Community Schools expand on-line college opportunities for youth that have completed high school.

3. What languages are the rules and procedures provided in other than English? The rules and procedures are provided in both English and Spanish.
4. How does facility staff ensure that youth understand rules and procedures? The facility staff ensure the youth understand the rules and procedures presented to them by requesting a verbal confirmation and having the youth sign the face of their data sheet that they understand the rules.
5. Where are rules and procedures posted in the facility? The rules and procedures can be found in the living units, intake, booking and release, as well as main control.

C. LGBTQI Admissions

1. Are staff trained in basic LGBTQI competency? Yes
2. Has a special training or ongoing training been implemented? Yes
3. Do you ask youth their gender identity and gender pronouns during intake? Yes
4. How do you work with youth who identify as non-binary, genderqueer, gender non-conforming, neither male nor female? While KMJDF has yet encounter a youth that is a non-binary, genderqueer, gender nonconforming or neither male or female it is covered in our LGBTQI training. All Probation staff are held to a standard of engaging youth in a courteous, respectful and nondiscriminatory manner.
5. What safety measures are in place to ensure that LGBTQI youth are safe and protected from harmful encounters? Policy and procedures are in place to ensure the safety and security of all youth within our custodial settings regardless of sexual orientation. Youth are provided with a PREA Brochure upon intake and are reminded they can report harmful encounters, bullying and or sexual harassment incidents via private conversations or in writing to any officer or staff member. Concerns may be given verbally, in written or via a sick call slip. A sexual Harassment script is read to all youth on a daily basis, which includes the PREA Ombudsman's contact information. Additionally, officers make PREA announcements every shift and conduct weekly PREA education addressing the consequences for harmful encounters.
6. How are LGBTQI youth identified upon admission to the facility? There is no formal screening form to identify a LGBTQI youth. If a youth is admitted into the facility, based on an officers training, experience, and youth's appearance, officers pose the question of, "What gender do you identify as?" Intake officers conduct a private PREA Risk assessment interview upon admission. The assessment tool includes questions which allow the youth to report whether they perceive themselves to be gay, lesbian, bisexual, transgender, or gender nonconforming. Policy section 5.4.5.2 specifies: Staff should be aware that LGBTQI youth are in various stages of awareness and comfort with their sexual orientation and gender identity. Youth intake interviewers shall sensitively inquire about fears the youth may have of being harassed in the facility, but intake workers should not directly ask youth if they are LGBTQI. Some youth will disclose that they are LGBTQI. If a youth discloses their sexual orientation or gender identity, the intake officer should talk with the youth about it in an open and non-judgmental fashion and determine if the youth has particular concern or needs related to being LGBTQI.
7. Are there anti-bullying programs in the facility? Yes

D. Personal Property and Money

1. Is personal property and money recorded, stored, and returned upon release? Yes
2. Please list the types of personal property that may be kept in sleeping rooms: Youth may keep personal letters, books, magazines, cards and pictures (5). Under special circumstances we allow the youth to have a stuffed animal or personal blanket

E. Youth Records

1. Are case records regarding individual youth kept on site? Yes
 - a. If yes, what steps are taken to protect these records? Probation case records are stored electronically in a Probation Case Management System and accessed by sworn officers. In instances, contract staff have limited access to this system as well. Records such as Room Confinement reports, Incident Reports, Administrative Separation Documentation and Rule Violations are stored in locked cabinets in the administration area of the facility

F. Classification, Review, and Housing

1. Are youth assessed upon intake to determine appropriate classification? Yes
 - a. If yes, what classifications are used? Youth are classified based on age, gender identity, level of sophistication, physical size, court commitment, current charges, physical disabilities as well as intellectual and developmental concerns.
2. How often are reclassification reviews conducted? As needed.

G. Access to Legal Services

1. Are youth permitted to have reasonable contact with their attorneys? Yes
2. In the last calendar year has an attorney complained that they were not able to communicate with a youth/client? No
3. In the last calendar year has a parent complained that their child was denied access to his or her attorney? No

H. Telephone and Video Conferencing (Skype) Access

1. Are youth and staff trained on telephone access? Yes
2. Are youth permitted to use the telephone/video conferencing (Skype) to contact:
 - a. Parents/guardians? Yes
 - b. Anyone other than parents/guardians and attorneys? Yes
 - i. If yes, whom: Youth may contact their assigned Probation Officer, friends, family members and others identified as positive role models in their life.
 - ii. If no, are youth permitted to use the telephone/video conferencing (Skype) to contact other close family members under special circumstances (such as upon the recommendation of a counselor or therapist)? Yes
3. Are telephone calls monitored? Yes
4. Are telephone calls recorded? No
5. In the last calendar year has a parent/guardian complained that their child was denied reasonable access to the telephone? No

I. Family Visits

1. What are the visiting hours for this facility? Visiting at the Kearny Mesa Juvenile Detention Facility is held Monday through Friday from 3pm to 9pm with the last visit ending at 9pm. Visiting is also held on Sundays from 9am to 11am. Initial visits can be conducted within the first 48 hours of the youth's incarceration 8am-8pm, Court ordered 8am-11am & 12pm-4pm. Family visits are also permitted during special family engagement events.
2. Who may visit youth? Check all that apply:
 - Parents/Legal Guardians
 - Minor Siblings
 - Adult Siblings
 - Other: The children of youth detained within the facility with advance notice, Probation Officers, Attorney, Therapist and Counselors
3. Is there ample space in the facility for visitation? No
4. Are youth permitted to have private conversations with visitors? Yes
5. Do probation staff members supervise visits? Yes
6. In the last calendar year has there been an instance of a visitor bringing "hard" contraband into the facility? Yes
7. In the last calendar year has there been an instance of a visitor threatening a youth or staff member? No
8. Are there transportation alternatives for family members who want to visit youth? No
9. What is the policy regarding an undocumented parent or family member of a youth for visitation as they may not have identification to visit? We accept US and Mexico identification cards. See section 6.5.4 and the following procedure: The Court, KMJDF reception, or the Probation Officer may direct parents to the Juvenile Probation Center. The receptionist will take picture(s) and create a temporary ID which is good for 90 days. The receptionist will enter into PCMS that a temporary ID was created.
 - a. How is this policy disseminated to the parent or family member? Visitation hours and rules are posted on the Probation website and at facility reception. Information is provided at the Juvenile Court and by case carrying Probation Officers.

J. Mail and Email

1. Are youth permitted to receive mail? Yes
2. Are youth permitted to send mail? Yes
3. Is postage provided at no charge to youth? Yes
4. Is mail screened for contraband? Yes
5. Does a staff member read mail addressed to a youth? No
6. Are youth permitted to send or receive email? Yes

K. Staff-Youth Communications

1. Are youth provided opportunities to communicate with staff in writing? Yes
2. Are youth provided opportunities to communicate with staff verbally? Yes
3. Are communication aids (translators, hearing aids, etc.) provided when necessary? Yes

L. Grievances

1. Is there a formal grievance policy? Yes
2. Are written grievances reviewed daily? Yes
3. How are grievances tracked so that facility leaders can identify trends from grievance report? Yes
4. Is there a method for youth to be able to express concerns about the facility to a Probation Department official who is not assigned to the facility? Yes
 - a. If yes, please identify the means for which they can report: Youth or their family members can report concerns to any entity within the Probation Department or outside public entity. Staff accepts reports made verbally, in writing, anonymously and from third parties. Staff will document any report of misconduct. Youth have a variety of ways to report concerns about the facility, including reporting to outside agencies not a part of the Probation Department. Phone numbers and addresses to outside agencies are provided to youth during the intake process. The agencies provided are able to receive and immediately forward youth reports to agency officials, allowing the youth to remain anonymous upon request
5. Are youth made aware on a routine basis that they can express concerns about their detention to their attorneys? Yes
 - a. Is there a formal grievance process available for parents? Yes
 - b. If yes, how many parents submitted grievances in the last calendar year? There were no formal grievances submitted by a parent regarding the treatment or interaction with a youth during the last calendar year.

Grievance Involving	Number of Occurrences
Residents	None
Attorneys	None
Family Members	None
Medical	None
Abuse	None

M. Clothing and Bedding

1. Are additional blankets available on request? Yes
2. How often is bedding laundered? Bedding is laundered on a weekly basis or as needed.

3. How often are youth given clean clothes? Youth are given clean clothing on a daily basis or upon request.

N. Non-Hazardous Furnishings

1. Are mattresses and bedding fire-resistant and non-toxic? Yes

O. Personal Hygiene/Showers

1. Are youth permitted to shower? Yes

- a. Showers per week: Youth are given the opportunity to shower on a daily basis and as needed.

- b. Minutes per shower: Showers are approximately 5 minutes in length

2. Please list the hygiene products available to youth and indicate with an asterisk (*) which products are ethnically appropriate: Soap, Shampoo, Toothpaste, Combs, Lotion, Deodorant, Dark and Lovely Shampoo*, Proclaim coconut oil hair and scalp conditioner*, Superwet gel*, and Moco Gorilla gel*.
3. How do staff members balance privacy and safety concerns? Youth are given an opportunity to shower in an individual room or in a shower stall, except with exigent circumstances or when viewing is incidental.

III. Education/Support Services

A. Staffing

1. Positions Filled or Open

Staff Type	# Filled	# Open
Credentialed Teachers	10	0
Credentialed Special Education Teachers	4	0
(Special Ed) Teachers' Aides	0	0
Paid Tutors	1	0
Volunteer Tutors	0	0
Other (Classroom Assistants)	3	0

2. Average Student/Teacher Ratio & Average Daily Attendance by Month

Month	Avg. Student/Teacher Ratio	Avg. Daily Attendance
January	11.5	115
February	10.6	106
March	12.3	123
April	13.3	133
May	12.1	121
June	11.8	118
July	9.8	98
August	8.9	89
September	8.7	87
October	9.4	94
November	9.5	95
December	9.8	98

B. Capacity and Attendance

1. Number of classrooms in the facility? We have 10 classrooms which includes the use of two-unit day rooms. Unit 70 is a self-contained classroom, and Unit 1000 was used for math and science instruction.
2. For each classroom indicated in Question 1, please indicate the following:

For Each Classroom Used During the Calendar Year	Classroom Capacity	Average Number of Students per Classroom	Number of computers per classroom
1	20	10.67	20
2	20	10.67	20
3	20	10.67	20
4	20	10.67	20
5	20	10.67	20
6	20	10.67	20
7	20	10.67	20
8	20	10.67	20
9	20	10.67	20
10	20	10.67	20

C. Absences

Absences During the Calendar Year	#
How many students did not attend school for one or more days?	0
Average days of absence?	0
Average days of absence due to illness?	0
Average days of absence for disciplinary reasons?	0
Average days of absence for reasons other than illness or discipline?	0

1. When is absence from the classroom or expulsion used as a disciplinary tool? The SOAR Academy does not have any such tools.
 - a. Please provide the written policy for using absence from the classroom or expulsion as a disciplinary tool.
2. Please list reasons other than illness or discipline why a student would not attend school: Students may miss time in school if the student has court or has been requested to be present at visitation (MIC)

D. Supplies

1. Does each student have their own textbook for each subject? Yes
 - a. If not, what is the ratio of students to textbook for each subject:

Course	# Textbooks	# Students
N/A	N/A	N/A

- c. Please list the reason(s) why students may need to share textbooks: N/A
2. Are the textbooks the most recent version available in California? Yes

- a. Who is responsible for making sure that textbooks are up to date?

Name	Title
Joanne Finney	Principal

3. What school supplies are available to the students (pens, pencils, paper, etc.)? Student supplies include but are not limited to paper, golf-sized pencils, Chrome books, Art supplies (markers, paint brushes, et.al.) math manipulatives (algebra blocks, compass, ruler, et. al.) and journals.

4. What school supplies are students allowed to take to their rooms? Students may take journals, textbooks, and literature back to their rooms.

- a. Who is responsible for making sure there are adequate school supplies?

Name	Title
Joanne L. Finney	Principal

5. Do students use computers on a daily basis in each classroom? No

- a. How many hours per day do students use computers? Of the students who use a computer 2-3 hours per day.

6. Are students limited in the amount of time that they can use a computer during the school day? No

- a. If yes, why? N/A

7. Are students able to work on homework after the school day ends? Yes

- a. If yes, how? Students have the opportunity to read literature, use softback textbooks, and complete packets for additional course credit.

E. High School Diploma and HiSET Programs

1. On average, how soon after a student is admitted to facility does school staff have access to their previous records? 24-48 hours

2. Is SDCOE working to get partial credits earned in a facility recognized by a student's home district? Yes

- a. If yes, what is being done; if no, why not? Students receive a Personal Learning Plan (PLP) and Transition Plan upon admittance to our school. The plans are made in conjunction with the student, school counselor, and transition technician. The education rights holder is also contacted during this process. After reviewing all information, the counselor creates the student's schedule which is reflective of making sure that all partial credits are made whole.

3. Average grade level of students at the facility: 10th

4. Percentage of students who are not academically prepared to complete work at a 9th grade level: About 25%

- a. What interventions are used for these students? Students are provided with differentiated instruction, accommodations, modifications, and supports that include but are not limited to: talk-to-text; small group instruction; group projects; use of

technology; alternative formative and summative assessments; et.al. Our instructors also focus on the English Language Arts and English Development Standard of speaking, writing, reading and listening, which provide for student voice and choice while maintaining the expectation that all students will be able to participate in all classroom activities as per their grade level and core subject standard students are provided with differentiated instruction, accommodations, modifications, and supports that include but are not limited to: talk-to-text; small group instruction; group projects; use of technology; alternative formative and summative assessments; et.al. Our instructors

- d. Are these students assessed for IEPs? Yes
- i. If no, why not? Enter text.

F. Special Education

1. IEP/504 Plan/Autism/Learning Disorders

Type of Plan	# Students with Pre-Existing	# Students Tested After Entry	# Students Who Receive After Entry	% of Students
504 Plan	0	NA	2	0.0015%
IEP Plan	280	5	2	22%
IEP Plan with ERMHS ¹ Services	72	3	Based upon student need	5%
IEP Plan with BSPs or BIPs ²	0	0	Based upon student need	0%
Total	352	5	4	28.4%

2. Who determines if a student admitted to the facility has an IEP/504Plan?

Name	Title
Dulce Gonzalez	Special Education Aide

3. How soon is this determination made after a student is admitted? One to three days

4. The JJC is seeking information regarding the disability classifications of each youth with an IEP. Please indicate how many youths with IEP's this year were classified under each of the following disability classifications:

IEP Classification	# with Classification	IEP Classification	# with Classification
Autism	4	Orthopedic Impairment	0
Deaf Blindness	0	Other Health Impairment	80
Deaf	1	Specific Learning Disability	93

¹ ERMHS – Educationally Related Mental Health Services

² BSP – Behavior Support Plan; BIP – Behavior Intervention Plan

Emotional Disturbance	80	Speech and Language Impairment	29
Hard of Hearing	0	Traumatic Brain Injury	0
Intellectual Disability	1	Visual Impairment	0
Multiple Disabilities	39		

5. How are a student’s IEP/504 Plan records obtained? JCCS utilizes the Special Education Information System (SEIS) that districts in San Diego County use to store special education information. We also apply for records using written and faxed forms and/or calling the district of record or the charter school’s special education liaison. Records may be obtained through the educational rights holder, Probation Officers or the student’s Social Worker.
6. How long does it typically take to obtain such records? If the student’s district is a member of SEIS we have immediate access to his or her records. If the student attended a school that is not, it may take up to a week to receive student records.
7. For students with IEP/504 Plans, please provide the following:

Type of Service	Provided at Facility?	In a separate room?	Who provides?
ERMHS	Yes	Yes	School psychologists, Mental Health Case workers, and Vista Hill
Counseling	Yes	Yes	School psychologists, Mental Health Case workers, and Vista Hill
Speech and Language Services	Yes	Yes	Speech and Language Therapist
Occupational Therapy	Yes	Yes	Occupational Therapist

a. If the answer to any of the above is no, why not? N/A

G. General Education Teachers

1. What training do general education teachers have to recognize when a student requires an initial assessment to determine eligibility of special education services? All staff members receive professional learning in the identification of students who have disabilities/special needs. The training is completed by SDCOE Special Education Services, Student Support and Programming, SDCOE Learning and Leadership Department, school administrators, and monthly staff meetings. There are also additional opportunities per the SDCOE professional development calendar.
2. What training do general education teachers have with regard to effectively teaching students with:
 - a. a learning disability? Differentiated instruction; co-teaching model; working with content specific coaches; monthly staff meetings, SDOCE professional development calendar; weekly bulletin

- e. an emotional disturbance? Co-teaching and full inclusion model with a site Education Specialist, monthly staff meetings, weekly bulletin
- f. significant attention issues? Differentiated instruction models learned from peer edited journals, monthly staff meetings, weekly bulletin; SDCOE professional development calendar

H. Credentialed Special Education Teachers

- 1. How many credentialed special education teachers are at the facility full-time? Four- they are now called Education Specialists
- 2. Do credentialed special education teachers participate in lesson planning and curriculum development? Yes
 - a. If yes, how often do they meet with teachers? Daily, weekly, and during professional learning community (PLC) meetings
 - g. Do credentialed special education teachers instruct students in any classes? Yes

I. IEP Meetings

- 1. Are IEP meetings held whenever annual meetings for an eligible student are due? Yes
- 2. Are IEP meetings held when an eligible student arrives in the facility and attends school? Yes
- 3. What is the average length of time between a student's arrival at the facility and his/her first IEP meeting? The average length of time between a student's arrival to our school and his or her first IEP meeting is between 25-30 days. Upon entry a thirty-day interim placement IEP is developed. Prior to the end of the 30-day placement, and IEP meeting is convened,
- 4. Are IEP meetings held if a student is in the facility for more than thirty days? Yes
 - a. If no, why not? Enter text.
- 5. Are parents notified of the meetings? Yes
 - a. If yes, how? The education rights holder is provided written notice, phone calls, electronic mail, and through the Probation Officer if necessary.
- 6. Describe the most common obstacle to IEP compliance: The education rights holder returning correspondence to the special education department for consent for evaluation of the student.

J. General Special Education Questions

- 1. Are staff trained to implement BSP's and BIP's? Yes
- 2. What resources are available to accommodate students with special education needs? All classes are provided with an Education Specialist and/or special education teacher's aide. The individual assigned to the classroom is dependent upon the needs and the IEPs for all students enrolled at our school on any given day. All staff are provided with a list of accommodations, modifications and supports for their students as per the IEP at a Glance
- 3. How many students are brought to the facility directly from school? NA

4. In the last calendar year, how many students were referred by the IEP Team at the facility to a Residential Treatment Center? 0
5. In the last calendar year, how many students were referred by Probation to a Residential Treatment Center? 96

K. Post-High School/HiSET Programs

1. How many students are taking courses for college credit online? 3
2. At what college(s)? Palomar; Mira Costa; San Diego City; Grossmont; Southwestern Community Colleges
3. Are students given information and counseling regarding community college and four-year college options? Yes
4. Are students given information and counseling regarding financial aid options for college? Yes
5. Are students given resources for college entrance exam preparation? Yes
6. Do students in the facility take military readiness testing? No
 - a. If yes, are they required to do so? N/A

L. Career Technical Education (CTE)

1. What Career Technical Education (CTE) programs are available in the facility? Horticulture, Business Information Systems, Food Handler's Card, CPR/First aid certification
2. Do CTE opportunities have sufficient space and resources for the number of students who are interested in participating? No
 - a. If no, what plans does the facility have to provide adequate space and resources? Additional CTE classrooms and lab space are part of the design for the new juvenile hall.
3. Are programs scheduled so all students can participate in all programs? No
 - a. If no, how many students have been denied participation in one of these programs in the last calendar year? About 90% of the SOAR students are denied participation in CTE programming, as they are not enrolled long enough to participate in a CTE pathway course of study.
 - h. What plans does the facility have to ensure all eligible youth can participate? KM administration is working with JCCS the CTE coordinator in creating additional CTE pathways for more students. These opportunities include a food handler's card and CPR Certification.

M. Special Programs and Activities

1. What other special programs or activities are take place in the classroom? Art (SD County Museum of Art; Timken Museum; yoga; personal care and sex education; Project AWARE; Project Detour (Unit 70); Mindfulness; Career and College group (Unit 70) and Drumming through the ASSETs grant.
2. What programs or situations would result in a student leaving the classroom during school hours? Students may leave the classroom due to but not limited to court, MIC visitation

with their attorney or family member; therapy per their IEP; academic/behavior testing; meeting with their probation officer.

N. Independent Study

1. What independent study options are available? We do not have an independent study option for our students. Students who are admitted to a juvenile detention center are not eligible for independent study per CA Education Code.
2. When is independent study used? N/A

IV. Health Care Services

A. Medical Staffing

Staff Type	# Staff	# Contractors	# Positions Open	Avg. Number of Hour per Week at Facility
Physician	0	4	0	20
Physician's Assistant	1	0	0	MWF (24 hours a week)
Registered Nurse	2	0	0	24hrs-7 days a week
Licensed Vocational Nurse	1 Day, 1 PM, 1 Night	0	0	1 12-hour day – 7 days a week 1 PM 8-hour day – Monday through Friday 1 Night 12-hour days – 7 days a week
Nurse Practitioner	0	0	0	0
Emergency Medical Tech	0	0	0	0

B. Health Screening

Type of Health Screening	Not Given	Given at Intake	Given within 14 Days	Who Administers ?	What Test is Used?
Medical	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LVN/RN	N/A
Dental	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NURSE/MD	Dentist on-site Fridays
Vision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LVN	SNELLEN
Behavioral Health/Psychological	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mental Health	N/A
Sexually transmitted infections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LVN/RN	Public Health Nurse/Quest Lab
Pregnancy test (if females are held in facility)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LVN/RN	Clarity
Other: N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A	N/A

C. Medical and Dental Health Needs

1. What is the procedure for youth to request:
 - a. medical services/treatment? The youth can fill out a sick call slip and place it in a confidential box, which is picked up by the clinic four times a day. The youth can request to see the nurse via verbal communication with an officer or a referral from a therapist or counselor
 - b. dental services/treatment? Youth submits a sick call slip and/or referred by nursing staff or MD through sick call.
3. Are probation staff members permitted to refer youth for medical/dental treatment? Yes
4. On average, how many health services staff are available to respond to the medical needs of the youth in the facility? 2
5. What medical equipment is available to respond to the medical needs of the youth in the facility? First Aid kits, AEDs, Emergency Response bag, Oxygen, Glucose monitoring, Back Board, Cervical Spine Collars, Oropharyngeal/nasopharyngeal Airways and more
6. Are the youth's medical needs addressed in private treatment rooms only? Yes
 - a. If yes, how many treatment rooms does the facility have? 3
 - b. If no, where are the youth treated? N/A
7. On average, how long does it take for clinic staff to respond to:
 - a. an emergency? One to four minutes depending on the location of the emergency
 - b. request for an inhaler? Two to eight minutes depending on the location of the youth requesting the inhaler.
8. Call Slips
 - a. Who makes the determination whether or not a youth is seen after a sick call slip is turned in? The registered Nurse or the PA pick up the slips within 8 hours.
 - b. How many times were youth not seen after submitting a sick call slip: 0
 - i. Reason why not seen: Enter text.
 - ii. What was the average response time? 6-12 hours
9. Personal/Family Healthcare Providers
 - a. Are youth permitted to see their personal or family healthcare providers? Yes
 - i. If yes, how is a visit arranged? Collaboration between the clinic staff and health facility
 - b. How many youths saw a personal healthcare provider during the calendar year? Appointment is scheduled by the clinic with MD order and permission from Probation.

D. Intoxicated Youth

Please provide the written procedure for handling youth under the influence of any intoxicating substances.

1. Are medical clearances obtained prior to booking any youth who displays outward signs of intoxication or is known or suspected to have ingested any substance that could result in a medical emergency? Yes
2. Who provides medical clearance for these youth? The youth are seen in the emergency room prior to being admitted in to the facility.
3. Did the facility detain any youth determined to be under the influence of an intoxicating substance? Yes
If yes:
 - a. Was medical clearance obtained? Yes
 - b. Were these detentions documented? Yes
 - c. Were there documented safety checks at least once every 15 minutes? Yes

E. Hunger Strikes

Please provide a copy of the facility plan in managing hunger strikes.

1. Explain any instances in the last calendar year where the written plan provided to the inspection team was not followed in response to a youth on a hunger strike: N/A

F. Suicidal Ideation

Please attach a copy of the written suicide prevention plan.

- a. Please list all agencies who participated in developing this plan. Behavioral Health, County Counsel, Probation, and Wellpath
1. How often do Probation staff attend suicide prevention training? Every two years
 - a. What topics are covered during this training? Staff learn the scope of the problem as it relates to suicide in detention and correctional facilities and terms to remember related to suicide and suicide attempts. Performance objectives include: (1) Determining the best means to identify the emotional /mental state of a youth (2) Recognizing triggers and potential triggers associated with suicidal behavior (3) Identifying differences between self-harm and suicidal ideations/attempts (4) Recognizing high risk behaviors associated with suicide (5) Evaluating Suicide Risk level and executing appropriate procedures (6) Identifying suicidal risk factors (7) Identifying strategies to mitigate suicide attempts (8) Identifying the responsibilities of the officer when dealing with suicide risk behavior
2. In the last calendar year have there been any instances where the written plan was not followed in response to a youth at risk of suicide? No
 - a. If yes, what happened? N/A
3. Number of referrals of youth with suicidal ideation during the last calendar year? 124
4. Are all youth with suicidal ideation put in a "suicide watch" room? No
 - a. If no, why not? Youth are assessed by therapists to determine the need for suicide prevention protocol to be implemented
5. Have tear-away bed sheets been installed in "suicide watch" rooms? No

6. Is there a TRU unit (Trauma Recovery/Rehabilitation Unit) at this facility? Yes
 a. If no, when will a TRU unit be opened at this facility? N/A

G. Death

Please provide a copy of the facility response plan when a death occurs.

1. Explain any instances in the last calendar year where the written plan provided to the inspection team was not followed in response to the death of a youth: N/A

H. Informed Consent/Involuntary Treatment

1. Is informed consent obtained, when appropriate, prior to the delivery of care? Yes
 2. Are youth fully explained the nature of the care they receive and the side effects or complications that may occur as a result of treatment or medications? Yes
 3. Under what circumstance would a youth undergo an involuntary medical test or treatment? Life threatening issues or the youth is unconscious

I. Experimental Research

1. Are youth permitted to be subjects of any of the following types of research?

Research Type	Permitted?
Behavioral/Psychological	No
Biomedical	No
Cosmetic	No
Pharmaceutical	No
Other: N/A	N/A

2. Do youth consent to participation in research? N/A
 3. Do parents' consent to participation in research? N/A
 4. Describe any research studies in which youth in the facility participated in the last calendar year. N/A

J. Infectious Disease

1. Is there an infection control program that aims to ensure that safety of youth, staff, and visitors? Yes

K. Accommodations for the Disabled

1. Does the facility accept youth with disabilities? Yes

L. Accommodations for Autism or Other Developmental Disorder

1. What are your procedures for dealing with youth who have autism or other developmental disorder? The facility works with San Diego Regional Center and Facility follows ADA guidelines

V. Programs

A. Evidence Based Practices/Programs

Please list programs and/or services offered to youth at the facility either by probation staff members, a contractor, or a volunteer. (Examples of such services are substance abuse counseling, financial literacy education, anger management classes, conflict resolution skills, book club and/or counseling, incentive building or team leader programs.)

- **Evidence based practices**/services are usually tracked in terms of numbers of participants and number of successful completions. *Evidence based practices* are **approaches** to prevention or treatment that can be documented as effective.
- **Evidence based programs** track data on not only the number of participants and number of who completed the program but also on participants attaining the outcomes associated with the program (i.e. found a job or entered a specific field as a result of being in the program). The US Department of Child Welfare defines *evidence based programs* as **using a defined curriculum or set of services that, when implemented with fidelity as a whole, can be validated.**

1. Evidence Based Practices

Name of Program	Type of Evidence Based Practice	Duration of Program	# of Participants	# of Repeat Participants	# of Participants Who Completed the Program
Wellness: Nutrition Education	Making Healthy Eating Choices	1 Hour	99	30	99
Wellness: Sexually Transmitted Infections Education	Risks of sexually transmitted infections	1 Hour	270	50	270
Wellness: Healthy Relationships	Conflict Resolution Strategies	1 Hour	134	25	134

2. Evidence Based Programs

Name of Evidence Based Program	Goals of Program	Duration of Program	# of Participants	# of Repeat Participants	Explanation of How and What Follow-Up Data is Collected	# of Participants Who Met the Goals of the Program
Wellness: Nutrition	Making Healthy Eating Choices	1 Hour	99	30	Youth provided a sign in sheet	99
Wellness: Sexually Transmitted Infections Education	Provide Youth with sign in sheet	1 Hour	270	50	Youth provided a sign in sheet	270
Wellness Healthy Relationships	Conflict resolution strategies	1 hour	134	25	Youth provided a sign-up sheet	134
Combat Arts (KM)	Art meaning and viewing in order to	3 months	30	0	Student art projects are	20

	restore cognitive functioning promote self-awareness; self-expression for teens incarcerated in juvenile facilities				reviewed and displayed at KM	
The Movement	Through the National College Resource Foundation-through the use of peer advisors to reach under-performing students	12 months	60	0	Increase in Renaissance Learning (math and ELA) scores. Students are tested upon admission and then re-tested every 90 days	45
Project Detour	Mentoring program for girls of color by providing a positive forum for girls	12 months	35	0	Student participation Students receive a mentor upon completion of YOU	35
JCCS Reading Intervention	Develop and implement a reading intervention program in order to develop and improve all student reading scores	12	All students enrolled in JCCS schools	0	Increase in Renaissance Learning (math and ELA) scores. Students are tested upon admission and then re-tested every 90 days Increase in score on the San Diego Quick Reading Inventory Increase in student fluency	Yet to be determined

B. Religious Practices

1. Are youth religious services offered in the facility?

Yes

- a. If yes, list the religious/faith traditions for which services are offered: Catholic and Protestantism
 2. Are religious services offered in a language other than English? Yes
 - a. If yes, list the languages in which services are offered: Spanish
 3. Are youth offered religious or faith-based counseling services? Yes
 4. Are youth permitted to keep religious texts in their sleeping rooms? Yes
- C. Work Assignments
1. Are unsentenced youth in the facility permitted to work or perform chores on a voluntary basis? Yes
 2. Are unsentenced youth in the facility required to work or perform chores? Yes
 3. Are sentenced youth in the facility permitted to work or perform chores on a voluntary basis? Yes
 4. Are sentenced youth in the facility required to work or perform chores? Yes
- D. Exercise and Out-of-Sleeping Room Opportunities
1. How many hours per day are youth given opportunities for physical recreation/exercise?
Two
 2. Is participation in physical recreation/exercise required? Yes
 3. Please provide the written policy for handling youth who refuse to participate in physical recreation/exercise. Policy Section 6.2.3.3 Required Participation notes the following: Participation in scheduled recreational programs is required for all youth who are eligible. Officers are prohibited from using recreation or exercise for the purpose of disciplining or punishing a youth. Youth who refuse to participate in mandatory programs shall receive an appropriate consequence.
 4. How many hours per day are youth given opportunities for other types of recreation outside of their sleep rooms (play games, watching movies, etc.)? 3 hours during the week and 5 hours on the weekend.
 5. How do Probation Officers ensure that homework is completed before free-time activities occur? Homework, when provided by our educational partners, is not monitored by officers. Free-time activities are mandated and are not restricted if a youth does not complete their homework.
- E. Transition and Release
1. Are there established protocols for transitioning youth out of the facility and into the community? Yes
 - a. Please provide detail about transition planning and community involvement. Youth who are in committed Court programs partake in exit meetings with their casework Probation Officer and various other collaborative staff. Youth who are not in committed programs have developed case plans written and shared with the youth by the case work Probation Officer to assist with their transition back into the community
 2. Is there any training provided on how youth can seek help/resources when they are back in the in the community? No

3. Do facility correctional officers consult with the case carrying probation officer that will be assigned to the youth when they leave the facility to discuss transition-related concerns? No
4. Has the facility received any complaints from parents regarding the transition process? No
5. Has the facility received any complaints from attorneys regarding the transition process? No
6. In the last calendar year has this facility been determined to be an inappropriate facility for a youth with a disability (physical, developmental, emotional, psychological, intellectual, etc.)? No

VI. Security and Control

A. Security Features

1. Does the facility have ample security features (i.e. cameras, locks, alarms, etc.)? Yes

B. Security Inspections

1. Does the administrator in charge ever visually inspect the facility for security-related concerns? Yes
- a. If yes, how often? As needed
2. Are random reviews of security tapes conducted? Yes
- a. If yes, how often? As needed

C. Control of Contraband

1. In the last calendar year has a weapon been found in the possession of a youth in the facility? Yes
- a. Was the weapon found during intake or after the youth's incarceration? There have been instances of youth(s) sharpening plastic spoons or toothbrushes into a crude knife.
2. In the last calendar year has a controlled substance (i.e. alcohol, tobacco, illegal drugs, or prescription drugs for which the youth in possession does not have a prescription) been found in possession of a youth in the facility? Yes
- a. Was the controlled substance found during the intake process or after the youth's incarceration? After incarceration
3. If there have been a high number of incidents related to a specific type of contraband, please describe: N/A

D. Searches

1. Do probation staff search sleep areas/rooms? Yes
2. If staff search sleep areas/rooms, do probation staff members search the room in the presence of the youth? Yes
3. If staff search sleep areas/rooms, is clean bedding or clothing mixed with soiled bedding or clothes during this process? No

E. Discipline

1. Please provide the written policy for the discipline process. Policy Section 7.5 outlines the disciplinary options available to officers when dealing with youth misbehavior, and further sets forth facility minor and major rule violations and the sanctions for violations of those rules. It also contains various provisions and restrictions such as only sworn probation officers assigned to IS may impose discipline on a youth for the violation of institution rules of conduct. Unit Shift Leaders or those acting in the capacity of a shift leader, shall approve all discipline prior to its imposition. The Watch Commander or other Facility Supervisor shall review and validate all discipline whose duration exceeds two hours in length. Section 7.6 outlines that all youth have the right to due process and to be treated fairly while detained. The application of fair treatment to all youth is fundamental to the development and maintenance of a sound detention and rehabilitation program. Minimum requirements of due process mandate that the youth be informed of the charges made, the

right to have a fair and impartial hearing, the right to respond, the right to call witnesses, the establishment of time limits, notification of the findings at the time hearing and the right to seek administrative review.

2. Are measures taken to ensure that due process is preserved? Yes
3. Approximately what percent of grievances/appeals related to disciplines are resolved in favor the youth? 20%

F. Serious Incidents

Incident Type	Number of Occurrences
Suicides	0
Attempted suicides	8
Deaths from other causes	0
Escapes	0
Attempted escapes	1
Serious assaults on detainees	49
Serious assaults on staff	9
Other serious incidents	35
Serious incidents above for which there is a written record	All the above

1. Are there policies and procedures in place that describe the types of incidents and occurrences which must be documented on a daily basis? Yes
2. Are these logs stored electronically? Yes
3. If logs are stored electronically, is there sufficient technical support to ensure that the electronic files that contain these logs are not compromised, corrupted, or deleted? Yes

G. Use of Force

1. Are there written policies in place to ensure that force is used only when necessary? Yes
2. Are there written policies in place to ensure that force is used only as long as necessary? Yes
3. Is each instance of a use of force documented? Yes
 - a. If yes, are these documents reviewed by the administrator in charge? Yes
4. What level of review occurs when there is an instance of use of force? Check all that apply.

<input checked="" type="checkbox"/> Supervisor	<input type="checkbox"/> Assistant Chief
<input checked="" type="checkbox"/> Division Chief	<input type="checkbox"/> Chief
<input checked="" type="checkbox"/> Deputy Chief	<input checked="" type="checkbox"/> Committee
5. Number of instances in the last calendar year: 316

H. Use of Oleoresin Capsicum (OC or Pepper) Spray

1. Are there written policies in place to ensure that OC spray is used only when necessary? Yes
2. Are there written policies in place to ensure that OC spray is used only as long as necessary? Yes

3. Is each instance of OC spray documented? Yes
- a. If yes, are these documents reviewed by the administrator in charge? Yes
4. What level of review occurs when OC spray is used? Check all that apply.
- | | |
|--|---|
| <input checked="" type="checkbox"/> Supervisor | <input type="checkbox"/> Assistant Chief |
| <input checked="" type="checkbox"/> Division Chief | <input type="checkbox"/> Chief |
| <input checked="" type="checkbox"/> Deputy Chief | <input checked="" type="checkbox"/> Committee |
5. Number of instances in the last calendar year: 112

I. Use of Restraints

1. Are there written policies in place to ensure that restraints are used only when necessary? Yes
2. Are there written policies in place to ensure that restraints are used only as long as necessary? Yes
3. Is each instance of a use of restraints documented? Yes
- a. If yes, are these documents reviewed by the administrator in charge? Yes
4. What level of review occurs when restraints are used? Check all that apply.
- | | |
|--|---|
| <input type="checkbox"/> Supervisor | <input type="checkbox"/> Assistant Chief |
| <input checked="" type="checkbox"/> Division Chief | <input type="checkbox"/> Chief |
| <input checked="" type="checkbox"/> Deputy Chief | <input checked="" type="checkbox"/> Committee |
5. Number of instances in the last calendar year: There were no uses of the Restraint Chair in 2019

J. Room Confinement

1. Are there written policies in place to ensure that room confinement is used only when necessary? Yes
2. Are there written policies in place to ensure that room confinement is used only as long as necessary? Yes
3. Is each instance of room confinement documented? Yes
- a. If yes, are these documents reviewed by the administrator in charge? Yes
4. Number of instances in the last calendar year: 944
5. Is Administrative Segregation used at the facility? No
- a. If used, are there written policies in place to ensure Administrative Segregation is used only as long as necessary? Yes, there are written policies in place for Administrative Separation.
- d. Number of instances used: 41
- e. Average length of time used: 4 days

VII. Safety and Sanitation

- A. Fire Safety
1. Do facility leaders have specific concerns about fire safety? No
- B. Control of Dangerous and/or Toxic Materials
1. Are dangerous materials (toxins, biohazards, etc.) stored on site? No
- C. Environmental Control
1. Does the facility appear clean and sanitary? Yes
 2. Does the facility appear appropriately ventilated? Yes
 3. On the day of inspection, did the facility's temperature seem appropriate for the season and weather? Yes
- D. Physical Facility and Equipment
1. Does this facility have a court holding area? Yes
 - a. If yes, is there access to water and a toilet? Yes
- E. Tool and Equipment Control
1. Is there a written policy to ensure the adequate control of keys? Yes
 2. Is there a written policy to ensure the adequate control of tools? Yes
 3. Is there a written policy to ensure the adequate control of culinary utensils and equipment? Yes
 4. Is there a written policy to ensure the adequate control of medical equipment? Yes
 5. Is there a written policy to ensure the adequate control of supplies? Yes
 6. Is there a written policy to ensure the adequate control of vehicles? Yes
- F. Weapons Control
1. Are weapons of any types permitted in the facility? No
 2. Is there a weapons locker on site? Yes
 - a. If yes, where is it located? The staff entrance and outside of the law enforcement officer intake area.
- G. Contingency and Emergency Plans
1. Are there written plans in place for the following contingencies/emergencies? Double left click the box(es) to mark all that apply:

<input checked="" type="checkbox"/> Bees	<input checked="" type="checkbox"/> Fire
<input checked="" type="checkbox"/> Bomb Threat	<input checked="" type="checkbox"/> Hostage Situation
<input checked="" type="checkbox"/> Contagious disease outbreak (Tuberculosis, Flu, etc.)	<input checked="" type="checkbox"/> Power outage/failure
<input checked="" type="checkbox"/> Earthquake	<input checked="" type="checkbox"/> Unit disturbance
<input type="checkbox"/> Other: N/A	

VIII. Food Services

A. Sanitation and Meal Service

1. Are kitchen staff members trained regarding sanitation and food handling procedures?
Yes
2. Have kitchen staff members received any training in the last year other than training given to newly hired employees?
Yes
 - a. If yes, describe what the training included: Computer based training in LMS, ServSafe Training
3. Do youth work in the kitchen?
Yes
 - a. If yes above, have they been trained?
Yes
4. Are youth permitted to converse during meals?
Yes
 - a. If yes, may a youth seated at one table converse with a youth seated at a different table?
No
5. Are meals served cafeteria style?
No
6. Are youth permitted 20 minutes or more to eat?
Yes
7. Who/what agency maintains the kitchen area? Summit
8. Describe the types of work youth perform in the kitchen: Food prep, Cleaning Dishwashing

B. Adequate and Varied Meals

1. Is there a weekly menu posted?
Yes
2. Does a nutritionist, dietitian, or other health professional participate in the creation of the menu?
Yes
3. How many calories per day does a youth who eats all of the standard meals provided consume? 3,000
4. Are youth protected from having food taken from them?
Yes
5. What approximate percent of calories are from the following:
Protein: 15% Carbohydrate: 60% Fat: 25%
6. What is the procedure for handling a youth's request for second helping/additional food?
All meals are counted and distributed before leaving the kitchen. There is no request for additional food.

C. Special Diets

1. Can special diets be accommodated when medically necessary?
Yes
2. In the last calendar year was the facility unable to accommodate a special diet based on medical reasons?
No
3. Can special diets be accommodated when based on a youth's religious practices or beliefs?
Yes

4. In the last calendar year was the facility unable to accommodate a special diet based on a youth's religious practices or beliefs? No

IX. Administration and Management

A. Post Orders

1. Do probation staff members have access to a detailed copy (Post Orders) of their job description? Yes
 - a. If yes, what is the date of the last Post Order update? 2015-2018
2. Do probation staff members have performance reviewed annually? Yes

B. Policy Development and Monitoring

1. What is the title of the person primarily responsible for creating, updating, or modifying policies and procedures? Senior Probation Officer Nathan Becraft
2. How often are policies and procedures reviewed for accuracy and consistency with daily practices? As needed
3. What is the formal process for policy review? Policy is identified for review and edited by ESU personnel, then the Subject Matter Experts (SME) identified (as/if needed). The ESU personnel will then coordinate collaboration between ESU, SME and Associations (as/if needed). Once ESU completes draft, re-draft, and edits. The draft re-draft, and edits are then sent to County Counsel for technical review, then to Executive for review and approval. Once corrections/edits are made, draft, re-draft and edits are sent to Department HR and County DHR/Labor Relations. The SPOA/POA is last to review, then ESU personnel post the approved policies to Share-Point
4. Are policy and procedure manuals available onsite? Yes
5. Does the manual include the title, and contact information of the staff member to whom one can report a grievance or complaint? No
6. Does the manual include the title, and contact information of the staff member to whom one can propose a change to a policy? No
 - a. If yes, list the number of manuals available: N/A
 - b. Where are the manuals located? County Intra-net, the Probation Share-point site and public facing website.
7. Are probation staff members permitted to access these manuals? Yes
8. Are contractors familiarized with these manuals during contractor orientation? No
9. Are the youths' attorneys permitted to access these manuals via subpoena? No

C. Interpersonal Communication and Diversity Training

1. Do Probation staff members participate in training to provide them with the skills to communicate with youth in a developmentally appropriate manner? Yes
2. List types of diversity training attended by Probation staff members: LGBTQI & Embracing Diversity & Encouraging Respect

D. Internal Inspections and Reviews

1. Does the administrator in charge ever conduct a walk-through/visual inspection of the entire facility? Yes
 - a. If yes, how often: Bi-Weekly and as needed
2. How often does the administrator in charge meet with the following groups to discuss operations and services:
 - a. Probation Staff: Bi-Weekly and as needed
 - b. Medical Staff: Bi-Weekly and as needed
 - c. Mental Health Staff: Bi-Weekly and as needed
 - d. Contracted Programming Representatives: Bi-Weekly and as needed
 - e. School/Education Staff: Bi-Weekly and as needed
 - f. Volunteers: Bi-Weekly and as needed

E. Staff Background and Reference Checks

1. Do staff members have an initial background before they are hired? Yes
2. Do staff members have reference checks before they are hired? Yes
3. Do staff members meet with a psychologist before they are hired? Yes
4. Do staff members undergo drug testing before they are hired? Yes
5. Do staff members undergo periodic criminal history checks after they are employed?
No
 - g. If yes, date of last periodic background check: N/A
 - h. If no, what safeguards are in place to capture staff criminal conduct for:
 - i. Probation Staff: The department's Internal Affairs Division receives notification anytime an officer is arrested or finger printed
 - ii. School Personnel: SDCOE directly monitors their own employees
 - iii. Contracted Employees: The Department of Justice notifies the Probation Department of any arrest of contracted staff by virtue of live scan subsequent to post employment.
 - iv. HHSA Staff: HHSA directly monitors their own employees
 - v. Medical Staff: The Department of Justice notifies the Probation Department of any arrest of contracted staff by virtue of live scan subsequent to post employment
 - vi. Volunteers: The Department of Justice notifies the Probation Department of any arrest of contracted staff by virtue of live scan subsequent to post employment

F. Staff Training, Licensing, and Credentialing

1. For which of the following topics below do staff members receive training?

Training Type	Does Staff Attend?	How Often?	Online or In Person?	Who Provides?
Adolescent Development	Yes	One time only	In Person	STAT Team/Probation
Appropriate Relationships/ Boundaries with Youth	Yes	Quarterly	Online	Probation Department
Appropriate Disciplinary Techniques	Yes	Annually	In Person	Probation Department
Autism Training	Yes	When Available	In Person	Outside agency
Confidentiality	Yes	Bi-annually	Online	Probation Department
Conflict Management	Yes	One time only	In Person	Probation Department
CPR/First Aid	Yes	Bi-annually	In Person	Outside agency
Emergency Response	Yes	Bi-annually	In Person	Probation Department
Ethical Decision Making	Yes	Bi-annually	In Person	Probation Department
Identification and Treatment for Mentally Ill and/or Suicidal Youth	Yes	Bi-annually	In Person	STAT
Identification and Referral of Youth for Special Education Services	Yes	Bi-annually	In Person	Outside agency
Inclusion Methods for Youth with Disabilities or Special Needs	Yes	When available	In Person	STAT
Reporting Requirements for Abuse, Neglect, or Maltreatment that Occurs In the Facility	Yes	Bi-Annually	In Person	Outside agency ⁴
Reporting Requirements for Abuse, Neglect, or Maltreatment that Occurs Outside the Facility	Yes	Bi-Annually	In Person	Probation Department
Sexual Harassment	Yes	Bi-Annually	In Person	Probation Department

Signs of Abuse or Neglect	Yes	Bi-Annually	In Person	Wellpath
Use of Force	Yes	Bi-Annually	In Person	Probation Department
Use of Restraints	Yes	Bi-Annually	In Person	Probation Department
Other: <u>Enter text.</u>	No	Enter text.	Online/In Person	Enter text.

G. Staff Misconduct

1. Please provide the written policy for addressing staff misconduct.
2. Please provide the written policy that ensures youth are not bullied by staff.
3. In the past calendar year, have there been any allegations of the following:

Type of Misconduct By Staff Member	Occurred in Past Calendar Year?	To a Youth In Custody	To a Youth Out of Custody
Physically Assaulting Youth	No	No	No
Allegation of Sexual Assault of Youth	No	No	No
Sexually Assaulting Youth	No	No	No
Verbally Threatening Youth	No	No	No
Touching a Youth in an Inappropriate Way	No	No	No
Commenting on the Physical Appearance of Youth in a Manner Outside Scope of Staff Member's Job Duties	No	No	
Entering a Youth's Sleeping Room for Any Reason that was Outside the Scope of the Staff Member's Job Duties	No	No	

- a. If the answer is yes to any of the questions above, please provide written documentation of the incident, follow-up, and responsive action. N/A

X. Budget and Fiscal Concerns

A. Changes in Funding

1. Please describe any impacts to the facility in the last calendar year that were caused by a loss or change to funding or funding sources (include staff vacancies, program reductions, contractor changes, etc.): N/A

B. Budget

1. Facility budget for past fiscal year: \$25,114,503
2. Facility budget this fiscal year: \$24,400,086
3. If a decrease in budget what impacts did the facility incur (i.e. loss of staff positions, loss of contracted services, decrease in medical/mental health services provided etc.). Decrease of 4 positions (increased cost of \$0.3M due to negotiated increases to salaries and benefits). \$1.1M decrease in contracted services. \$279k decrease in facilities costs. \$750k decrease in major maintenance (due to completion of major project(s)). Costs and staffing declined due to the continued consolidation of resources after the closure of Camp Barrett and also reflects a continued decline in population. While contracted services costs went down, there was no impact to service delivery, again due to the consolidation of resources and decline in population.
4. If there was an increase in budget what was the increase used for: N/A