

**County of San Diego - Juvenile Justice Commission
 2013 Inspection**

According to Welfare and Institutions Code 229, the Juvenile Justice Commission conducts annual inspections of the juvenile detention facilities in San Diego County. It shall report the results of such inspections together with its recommendations based thereon, in writing, to the Juvenile Court and to the Board of State and Community Corrections.

A. Detention Facility Information:

Facility Name:	
JUVENILE RANCH FACILITY	
Facility Address: 957 Forrest Gate Road Campo, CA 91906	Date of Inspection: February 19, 2014
	JJC Chair: Kimberly Allan
	JJC Administrative Officer: Marc Regier JJC Secretary: Kathi Hamill
	Chief Probation Officer: Mack Jenkins
	Presiding Judge of the Juvenile Court: Hon. Carolyn Caietti
Facility Administrator: Heidi Barajas, Probation Director	Telephone: (858) 694-4501
Detention Facility Contact: Keith Hicks	Telephone: (619) 401-3509
JJC Inspection Team: Charlie Cleaves / Janice Tang	

B. Recommendations:

The 2013-2014 Juvenile Justice Commission recommends that the San Diego County Probation Department:

- 1. Continue to build on strategic plans to use resources in the most efficient manner possible to fill any vacant positions that come up due to retirement, despite budgetary challenges.*
- 2. Carefully monitor General Funds to continue to repair, paint, and update facility needs despite historical site designation, and continue to address San Diego Grand Jury findings of 2009-2010 that the exterior maintenance has been neglected and is deteriorating.*
- 3. Monitor East Mesa youth for suitable youth for transfer to JRF to better utilize the facility.*

4. *Build and develop mentoring programs prior to reentry to the community and/or adulthood. Invite community mentoring programs into the facility to develop mentors and relationships prior to discharge and reintegration.*
5. *Build relationships with faith-based and other community organizations to start programs prior to discharge into community.*
6. *Use Tele-Mental and Tele-Psychiatry services to support Dr. Nelson at the facility and STAT Team when and if needed.*
7. *Upgrade thickness of mattresses in residential areas.*
8. *Install video cameras throughout the facility to protect residents from PREA incidents and to protect staff from false allegations despite budgetary challenges.*

C. General Comments:

Directors Barajas and Hicks run a great facility. The location and facility itself provides a positive environment for youth.

The kitchen was clean and in good condition. Dietitian and staff take pride in providing quality foods equaling 2500 calories a day with no fried foods. Milk is served at every meal and snacks are available before bedtime.

Correctional staff were very professional and those interviewed stated that they loved working there and would work nowhere else. Positive attitudes were evident in their direct communication with residents.

Progress Update from previous Inspections:

Juvenile Ranch Facility has done well with Orientation, stressing the dangerousness of escaping into the desert environment which has resulted in lower escape numbers over the last few years.

Privacy walls for showering is a continued improvement and still in place.

Per the Director, there has been a positive increase over the last year with parental involvement programs and parental visits despite the distance and remoteness of the facility.

All vacant positions have been filled.

The facility has worked extremely hard at staying more connected to the school of record.

There has been successful implementation of the Probation Department's After Care Program prior to release to support successful transition into the community and completion of probation.

D. Population & Staffing Information:

Average Daily Population:

	Adult Male	Adult Female	Juvenile Male	Juvenile Female	Total
Facility Capacity	0	0	135	0	135
Facility Average Daily Population	0	0	109	0	109

Note: As of February 19, 2014, there is an average daily population of 83 juvenile males.

Has the facility exceeded capacity since the last inspection? Yes No

Does the facility house minors under California Welfare & Institutions Code Section 601? Yes No

If yes, are youth adjudicated pursuant to 601 separated from youth adjudicated pursuant to 602? Yes No

List the languages spoken by Probation staff members: Spanish, Lao

Probation Staffing Ratios:

Awake: 1 /15

Asleep: 1 /30

Probation Staffing: (As of date of inspection)	# Filled	# Open
Director	1	0
Supervisors	5	0
DPOs	0	0
CDPOs	42	0
Admin/Support	2	0
Other		

E. CSA/Other Inspections:

List inspections conducted by other agencies and dates of most recent inspection:

<u>Agency</u>	<u>Date</u>
Board of State Community Corrections	01-13-12
Title 15 Medical & Kitchen	10-21-13
Environmental	11-25-13
Grand Jury	11-15-13
Fire & Life Safety	01-09-12

Date of last Fire drill: 12-17-13

F. Serious Incidents in Facility During the Calendar Years:

Calendar Year 2012	Totals
Deaths	0
Suicides	0
Attempted Suicides	0
Attempted Homicide	0
Minor's Transported to Hospital/Psych Facility	8
Serious Acts of Violence Involving three or more youth	16
Assault on Staff	2
Assault on Minor	21
OC Incidents/Non Fight	5
OC Incidents Fights	32
Injury to Staff/Contract Staff Requiring Medical Treatment	0
Criminal Conduct by Staff/Contract Staff	0
Totals	84

Serious Acts of Violence Involving three or more youth may also be counted in OC Incidents Fights.

Calendar Year 2013	Totals
Deaths	0
Suicides	0
Attempted Suicides	0
Attempted Homicide	0
Minor's Transported to Hospital/Psych Facility	1
Serious Acts of Violence Involving three or more youth	17
Assault on Staff	0
Assault on Minor	21
OC Incidents/Non Fight	10
OC Incidents Fights	23
Injury to Staff/Contract Staff Requiring Medical Treatment	0
Criminal Conduct by Staff/Contract Staff	0
Totals	72

Serious Acts of Violence Involving three or more youth may also be counted in OC Incidents Fights.

G. Problems/Complaints Affecting Facility During the Calendar Years:

2012:

- Court Orders Affecting Facility: Yes No
- Pending Litigation: Yes No
- Number of Written Complaints / Grievances Involving:
 - Residents: 0
 - Attorneys: 0
 - Family Members: 0
 - Medical: 0
 - Abuse: 0

2013:

- Court Orders Affecting Facility: Yes No
- Pending Litigation: Yes No
- Number of Written Complaints / Grievances Involving:
 - Residents: 0
 - Attorneys: 0
 - Family Members: 0
 - Medical: 0
 - Abuse: 0

H. Visual Review of Facility:

Inspection Team comments:

Living Area:

The living area was well maintained and very clean throughout. Kids were accountable for their spaces and seemed to take pride in their areas.

Day Room:

The common areas were clean and the kids were eating and or playing table games.

Kitchen:

The kitchen was very clean and maintained. There were new appliances throughout.

Medical Area:

Staff was very diligent, organized and very caring toward the kids and their health.

Recreation Area:

The swimming pool, ball fields, outside basketball courts for large muscle exercises and ball games were clean and maintained. Very nice!

Visiting Room:

Visiting is difficult due to the remoteness of the facility, but there were no problems with rooms.

I. Review of Confinement Conditions:

Inspection Team comments: *There were no issues with confinement conditions.*

SECTION A: ADMINISTRATION/MANAGEMENT

A.1 Policy Development and Monitoring

Who is primarily responsible for creating, updating, or modifying policies and procedures?

Title: The Probation Director

How often are policies and procedures reviewed for accuracy and consistency with daily practices? Quarterly

Are policy and procedure manuals available on site? Yes No

If yes, list the number of manuals available and the locations:

Number 4

Locations Campo-1, Campo-2, Campo-3 dorms and the administration office.

Does the manual include the title, and contact information of the staff member to whom one can report a grievance or complaint? Yes No

Does the manual include the title, and contact information of the staff member to whom one can propose a change to a policy? Yes No

Are probation staff members permitted to access these manuals? Yes No

Are contractors familiarized with these manuals during contractor orientation? Yes No

Are the youths' attorneys permitted to access these manuals via subpoena? Yes No

A.2 Internal Inspections and Reviews

Does the administrator in charge ever conduct a walk-through/visual inspection of the entire facility? Yes No

If yes, how often: Weekly

How often does the administrator in charge meet with probation staff members to discuss operations? Weekly or as needed

How often does the administrator in charge meet with medical staff to discuss operations? Weekly or as needed

How often does the administrator in charge meet with mental health staff to discuss operations and services? Weekly or as needed

How often does the administrator in charge meet with contracted programming representatives to discuss operations and services? Weekly or as needed

How often does the administrator in charge meet with school/education staff members to discuss operations and services? Monthly or as needed

A.3 Youth Records

Are case records regarding individual youth kept on site? Yes No

A.4 Admission and Orientation

Are minors oriented to rules and procedures? Yes No

Are minors given copies of rules and procedures? Yes No

Can minors request that rules and procedures be provided in a language other than English? Yes No

Can parents request that rules and procedures be provided in a language other than English? Yes No

Are minors required to sign a document indicating they understand rules and procedures? Yes No

Are rules and procedures posted anywhere in the facility? Yes No

A.5 Personal Property and Monies

Are personal property and monies recorded, stored, and returned upon release? Yes No

Inspection Team Comment: *Personal property that may be kept in sleeping rooms are writing materials (pencils), books, letters from home, cards from home, and appropriate pictures. No contraband.*

A.6 Youth Release and Transition

Are there established protocols for transitioning youth out of the facility and into the community? Yes No

Do facility Probation staff members (“inside POs”) consult with the probation officer that will be assigned to the youth when they leave (“outside POs”) to discuss transition-related concerns? Yes No

Has the facility received any complaints from parents regarding the transition process? Yes No

Has the facility received any complaints from attorneys regarding the transition process? Yes No

A.7 Accommodations for the Disabled

Does the facility accept youth with disabilities? Yes No

Has this facility been determined to be an inappropriate facility for a youth with a disability (physical, developmental, emotional, psychological, intellectual, etc.) in the 2012 Calendar Year? Yes No
 in the 2013 Calendar Year? Yes No

SECTION B: SECURITY AND CONTROL

B.1 Post Orders

Do probation staff members have access to a detailed copy of their job description? Yes No

Do probation staff members have performance reviewed annually? Yes No

B.2 Permanent Logs

Are there policies and procedures in place that describe the types of incidents and occurrences which must be documented on a daily basis? Yes No

Are these logs stored electronically? Yes No

If logs are stored electronically, is there sufficient technical support to ensure that the electronic files that contain these logs are not compromised, corrupted, or deleted? N/A Yes No

B.3 Security Features

Does the facility have ample security features (i.e. cameras, locks, alarms, etc.)? Yes No

B.4 Security Inspections

Does the administrator in charge ever visually inspect the facility for security-related concerns? Yes No

If yes, how often: Weekly

Are random reviews of security tapes conducted? N/A Yes No

If yes, how often: _____

B.5 Control of Contraband

Has a weapon been found in the possession of a youth in the facility during the 2012 Calendar Year? Yes No

.....during the 2013 Calendar Year? Yes No

Has a controlled substance (i.e. alcohol, tobacco, illegal drugs, or prescription drugs for which the youth in possession does not have a prescription) been found in possession of a youth during the2012 Calendar Year? Yes No

.....2013 Calendar year? Yes No

Describe if there have been a high number of incidents related to a specific type of contraband: Rocks, screws, and markers

B.6 Detainee Searches

Do probation staff search sleep areas/rooms? Yes No

If staff search sleep areas/rooms, do probation staff members search the room in the presence of the youth? Yes No

If staff search sleep areas/rooms, is clean bedding or clothes mixed with soiled bedding or clothes during this process? Yes No

B.7 Accountability and Supervision

Inspection Team Comment: *Youth are supervised appropriately to ensure youth and staff safety. Staffing ratios consist of: 1 to 15 for waking hours and 1 to 30 for sleeping hours.*

B.8 Use of Force

Are there written policies in place to ensure that force is used only when necessary? Yes No

Are there written policies in place to ensure that force is used only as long as necessary? Yes No

- Is each instance of a use of force documented? Yes No
- If yes, are these documents reviewed by the administrator in charge? N/A Yes No
- When there is an instance where force is used, does an internal committee or task force convene to discuss the incident? Yes No

B.9 Use of Oleoresin Capsicum (OC) Spray

- Are there written policies in place to ensure that OC spray is used only when necessary? Yes No
- Are there written policies in place to ensure that OC spray is used only as long as necessary? Yes No
- Is each instance of OC spray documented? Yes No
- If yes, are these documents reviewed by the administrator in charge? N/A Yes No

Number of instances in 2012: 37

Number of instances in 2013: 24

Inspection Team Comment: *As of February 19, 2014, there were 0 instances where OC Spray was used.*

B.10 Non-routine Use of Restraints

- Are there written policies in place to ensure that restraints are used only when necessary? Yes No
- Are there written policies in place to ensure that restraints are used only as long as necessary? Yes No
- Is each instance of a use of restraints documented? Yes No
- If yes, are these documents reviewed by the administrator in charge? N/A Yes No
- When there is an instance where use of restraints is used, does an internal committee or task force convene to discuss the incident? Yes No

B.11 Confinement

- Are there written policies in place to ensure that solitary confinement is used only when necessary? N/A Yes No
- Are there written policies in place to ensure that solitary confinement is used only as long as necessary? N/A Yes No
- Is each instance of solitary confinement documented? N/A Yes No
- If yes, are these documents reviewed by the administrator in charge? N/A Yes No

B.12 Tool & Equipment Control

- Is there a written policy to ensure the adequate control of keys? Yes No
- Is there a written policy to ensure the adequate control of tools? Yes No
- Is there a written policy to ensure the adequate control of culinary utensils and equipment? Yes No

- Is there a written policy to ensure the adequate control of medical equipment? Yes No
- Is there a written policy to ensure the adequate control of supplies? Yes No
- Is there a written policy to ensure the adequate control of vehicles? Yes No

B.13 Weapons Control

- Are weapons of any types permitted in the facility? Yes No
- Is there a weapons locker on site? Yes No
- If yes, where is it located? Admin Bldg next to Admin SPO Office

B.14 Discipline

- Are there written policies that describe the discipline process? Yes No
- Are measures taken to ensure that due process is preserved? Yes No
- Of a random sample of 40 grievances, approximately what percent of grievances/appeals related to disciplines are resolved in favor the youth? <10%

B.15 Supervision for Special Housing

Inspection Team Comment: *Problem residents are taken to East Mesa. No Special Housing at the facility.*

B.16 Contingency/Emergency Plans

- Are there written plans in place for the following contingencies/emergencies?
 Check all that apply:
- Contagious disease outbreak (Tuberculosis, Flu, etc.)
 - Earthquake
 - Fire
 - Power outage/failure
 - Unit disturbance
 - Other: Riot
 - Other: _____

SECTION C: FOOD SERVICE

C.1 Sanitation and Meal Service

- Are kitchen staff members trained regarding sanitation and food handling procedures? Yes No
- Have kitchen staff members received any training in the last year other than training given to newly hired employees? Yes No
- If yes, describe what the training included: Certified as Serve Safe 8-hour course
- Do youth work in the kitchen? Yes No
- If yes, have they been trained? N/A Yes No
- Are youth permitted to converse during meals? Yes No
- If yes, may a youth seated at one table converse with a youth seated at a different table? N/A Yes No
- Are meals served cafeteria style? Yes No

Are youth permitted 20 minutes or more to eat? Yes No

Who/what agency maintains the kitchen area? Sheriff's Department

Describe the types of work youth perform: Food preparation, food servers and dish washers

C.2 Adequate and Varied Meals

Is there a weekly menu posted? Yes No

Does a nutritionist, dietitian, or other health professional participate in the creation of the menu? Yes No

How many calories per day does a youth who eats all of the standard meals provided consume? 2500 to 2800

Are weaker youths protected from having food taken from them? Yes No

What approximate percent of calories are from the following:

Protein: 20%

Carbohydrate: 55%

Fat: 25%

C.3 Special Diets

Can special diets be accommodated when medically necessary? Yes No

Was the facility unable to accommodate a special diet based on medical reasons during the 2013 calendar year? Yes No

Can special diets be accommodated when based on a youth's religious practices or beliefs? Yes No

Was the facility unable to accommodate a special diet based on a youth's religious practices or beliefs during the 2013 calendar year? Yes No

SECTION D: COMMUNICATION

D.1 Staff-Youth Communication

Are youth provided opportunities to communicate with staff in writing? Yes No

Are youth provided opportunities to communicate with staff verbally? Yes No

Are communication aids (translators, hearing aids, etc.) provided when necessary? Yes No

D.2 Interpersonal Communication/Diversity Training

Do Probation staff members participate in training to provide them with the skills to communicate with youth in a developmentally appropriate manner? Yes No

List types of diversity training attended by Probation staff members: Safe Crisis Management (SCM), IBIS.

D.3 Grievances

Is there a formal grievance policy? Yes No

Are written grievances reviewed daily? Yes No

Are grievances tracked in some manner that would permit facility leaders to observe trends in grievance report? Yes No

Is there a method for youth to be able to express concerns about the facility to a Probation Department official who is not assigned to the facility? Yes No

Are youth made aware on a routine basis that they can express concerns about their detention to their attorneys? Yes No

Is there a formal grievance process available for parents? Yes No

If yes, how many parents have submitted grievances in 2012? 0

If yes, how many parents have submitted grievances in 2013? 0

SECTION E: SAFETY AND SANITATION

E.1 **Fire Safety**

Do facility leaders have specific concerns about fire safety? Yes No

E.2 **Non-Hazardous Furnishings**

Are mattresses and bedding fire-resistant and non-toxic? Yes No

E.3 **Control of Dangerous Materials**

Are dangerous materials (toxins, biohazards, etc.) stored on site? Yes No

E.4. **Environmental Control**

Does the facility appear clean and sanitary? Yes No

Does the facility appear appropriately ventilated? Yes No

On the day of inspection, did the facility's temperature seem appropriate for the season and weather? Yes No

E.5 **Clothing and Bedding**

Are additional blankets available on request? Yes No

How often is bedding laundered? Weekly

How often are youth given clean clothes? Daily

E.6 **Personal Hygiene/Showers**

How frequently must youth shower?

Showers per week: 7

Minutes per shower: 3 to 5

Inspection Team Comment: *The hygiene products available to youth are soap, shampoo, toothbrush, toothpaste, deodorant, deodorant, and lip ointment (upon request).*

E.7 **Physical Facility and Equipment**

Does this facility have a court holding area? Yes No

If yes, is there access to water and a toilet? Yes No

SECTION F: SERVICES AND PROGRAMS

F.1 Classification, Review, and Housing

Are youth assessed upon intake to determine appropriate classification? Yes No

Do facility leaders conduct adequate re-classification reviews periodically? Yes No

F.2 Religious Practices

Are youth religious services offered in the facility? Yes No

If yes, list the religious/faith traditions for which services are offered: Protestant; services from Shadow Mountain Church. Youth religious services are not offered regularly in the facility due to the issue of distance.

Are religious services offered in a language other than English? Yes No

If yes, list the languages in which services are offered: As needed

Are youth offered religious or faith-based counseling services? Yes No

Are youth permitted to keep religious texts in their sleeping rooms? Yes No

F.3 Work Assignments

Are sentenced youth in the facility permitted to work or perform chores on a *voluntary* basis? Yes No

Inspection Team Comment: *Youth may volunteer to work in the kitchen or participate in a cleanup crew. Some of these volunteer activities, such as working in the kitchen, are incentives to the youth.*

Are unsentenced youth in the facility permitted to work or perform chores on a *voluntary* basis? N/A Yes No

Are sentenced youth in the facility *required* to work or perform chores? Yes No

Inspection Team Comment: *Youth are required to make their beds.*

Are unsentenced youth in the facility *required* to work or perform chores? N/A Yes No

F.4 Programming

For which of the following areas are formalized programs or services offered (either by probation staff members or a contractor)? Check all that apply:

- Anger management classes/Counseling/Groups
- Conflict resolution skills
- Diversity/Tolerance/Human relations
- Domestic/Relationship violence education
- Family reunification planning
- Financial literacy education
- Gang awareness/Prevention/Intervention
- Health and wellness education

- Parenting education
- Sexual health education
- Social/interpersonal skills
- Substance abuse counseling
- Survivors of abuse/maltreatment/violence counseling
- Victim awareness
- Vocational training
- Other: _____
- Other: _____

F.5 Exercise and Out-of-Sleeping Room Opportunities

Are youth given opportunities for physical recreation/exercise? Yes No

If yes, how many hours per day? 2 hrs

Is participation in physical recreation/exercise required? Yes No

Inspection Team Comment: *Though rare, when youth refuse to participate in physical recreation/exercise, youth may be sent to counseling.*

Are youth given opportunities for other types of recreation outside of their sleep rooms (play games, watching movies, etc.)? Yes No

If yes, how many hours per day? 1hr. weekdays, 3 hrs. weekends

F.6 Access to Legal Services

Are youth permitted to have reasonable contact with their attorneys? Yes No

Has an attorney in in the 2013 calendar year complained that they were not able to communicate with a youth/client? Yes No

Has a parent complained in the 2013 calendar year that their son or daughter was denied access to his or her attorney? Yes No

F.7 Telephone Access

Are youth permitted to use the telephone to contact parents/guardians? Yes No

Are youth permitted to use the telephone to contact anyone other than parents/guardians and attorneys? Yes No

Are youth permitted to use the telephone to contact other close family members under special circumstances (such as upon the recommendation of a counselor or therapist)? Yes No

Are telephone calls monitored? Yes No

Are telephone calls recorded? Yes No

Has a parent/guardian complained in the 2013 calendar year that their son or daughter was denied reasonable access to the telephone? Yes No

F.8 Visitation Privileges

What are the visitation hours for this facility? 2 hours per week

Who may visit youth? Check all that apply:

- Parents/Legal guardians

- Adult siblings
- Minor siblings
- Other: Court ordered, if cleared

- Is there ample space in the facility for visitation? Yes No
- Are youth permitted to have private conversations with visitors? Yes No
- Do probation staff members supervise visits? Yes No
- Has there been an instance in the 2013 calendar year of a visitor bringing contraband into the facility? Yes No
- Has there been an instance in the 2013 calendar year of a visitor threatening a youth or staff member? Yes No

List the primary reasons why family members do not visit youth: Distance; Undocumented parents (parents must go through checkpoints)

F.9 Detainee Mail and Correspondence

- Are youth permitted to receive mail? Yes No
- Are youth permitted to send mail? Yes No
- Is postage free? Yes No
- Is mail screened for contraband? Yes No
- Does a staff member read mail addressed to a youth? Yes No

SECTION G: HEALTH CARE

Medical Staffing: (At time of inspections)	#Filled	# Open	Contractor (Y/N)
Physician	6	0	N
Physician's Assistant	0	0	N
Registered Nurse	2	0	N
Licensed Vocational Nurse	1	0	N
Nurse Practitioner	0	0	N
Emergency Medical Tech	0	0	N

G.1 Intake Health Screening

Which of the following health screenings are conducted upon intake? Check all that apply:

- Medical
- Dental
- Vision
- Mental health/Psychological
- Sexually transmitted infections

- Pregnancy tests (if females are held in the facility)
- Other: _____

G.2 Medical, Dental, and Mental Health Appraisals

Which of the following complete health appraisals are conducted within 14 days of admission to the facility? Check all that apply.

- Medical (Complete history and physical)
- Dental
- Vision
- Mental health/Psychological
- Sexually transmitted infections
- Pregnancy tests (if females are held in the facility)
- Other: _____

G.3 Access to Routine, Chronic, and Emergency Health Services

- Is there a procedure in place for youth to request medical services? Yes No
- Is there a procedure in place for youth to request dental services? Yes No
- Is there a procedure in place for youth to request mental services? Yes No
- Are probation staff members permitted to refer youth for medical treatment? Yes No
- Are probation staff members permitted to refer youth for mental health services? Yes No

Who makes the determination whether or not a minor is seen after a sick call slip is turned in?
Nurse

Of a random sample of 50 sick call slips, how many were responded to and in how many hours? 24 hours from slip pick up

- Are reasonable arrangements made to permit youth to see their personal or family healthcare providers? Yes No

G.4 Experimental Research

Are youth permitted to be subjects of any of the following types of research? Check all that apply:

- Behavioral/Psychological
- Biomedical
- Cosmetic
- Pharmaceutical
- Other: _____

Do youth consent to participation in research? N/A Yes No

Do parents consent to participation in research? N/A Yes No

Describe any research studies in which youth in the facility participated in the 2013 calendar year. N/A Yes No

G.5 Response to Medical, Mental, and Dental Health needs

Does the facility have adequate staff to respond to the medical needs of the youth in the facility? Yes No

Does the facility have adequate staff to respond to the mental health needs of the youth in the facility? Yes No

Does the facility have adequate medical equipment to respond to the medical needs of the youth in the facility? Yes No

Does the facility have adequate clinic space and treatment rooms to respond to the medical needs of the youth in the facility? Yes No

On average, how long does it take for clinic staff to respond to a sick call slip? _____
24 hours from pick up

On average, how long does it take for clinic staff to respond to an emergency? _____
Within 5 minutes of call

On average, how long does it take for clinic staff respond to a request for an inhaler? _____
Immediately

G.6 Suicide Prevention

Is there a written suicide prevention plan in place? Yes No

Have there been any instances in the 2012 calendar year where the written plan was not followed in response to a youth at risk of suicide? N/A Yes No

Have there been any instances in the 2013 calendar year where the written plan was not followed in response to a youth at risk of suicide? N/A Yes No

Inspection Team Comment: *Any threats of suicide are taken seriously. When these situations arise, youth will be assessed by a psychologist on site and transported to Kearny Mesa Juvenile Detention Facility immediately by staff.*

G.7 Intoxicated Minors:

Does the facility have written procedures for the handling of minors under the influence of any intoxicating substances? Yes No

Are medical clearances obtained prior to booking any minor who displays outward signs of intoxication or is known or suspected to have ingested any substance that could result in a medical emergency? Yes No

Who provides medical clearance for these minors? Medical staff

Did the facility detain any minors determined to be under the influence of an intoxicating substance? N/A Yes No

If yes:

Was medical clearance obtained? Yes No

Were these detentions documented? Yes No

Were there documented safety checks at least once every 15 minutes? Yes No

G.8 Hunger Strikes

Is there a written plan that describes the appropriate response to a youth who engages in a hunger strike? Yes No

Have there been any instances in the 2012 calendar year where the written plan was not followed in response to a youth on a hunger strike? Yes No

Have there been any instances in the 2013 calendar year where the written plan was not followed in response to a youth on a hunger strike? Yes No

Inspection Team Comment: CFMG are called in to monitor youth's intake of meals upon his declaration of a hunger strike. They will provide ongoing assessment. Upon 3-4 missed meals, the youth are sent to Kearny Mesa Juvenile Detention Facility.

G.9 Death

Is there a written plan that describes the response to a youth's death in the facility? Yes No

Have there been any instances in the 2012 calendar year where the written plan was not followed in response to the death of a youth? Yes No

Have there been any instances in the 2013 calendar year where the written plan was not followed in response to the death of a youth? Yes No

Inspection Team Comment: In an event where there is a death of a youth, the Sheriff's Department will be part of the investigative team. STAT team will also be available at the facility to provide support to the youth.

G.10 Informed Consent/Involuntary Treatment

Is informed consent obtained, when appropriate, prior to the delivery of care? Yes No

Are youth fully explained the nature of the care they receive and the side effects or complications that may occur as a result of treatment or medications? Yes No

G.11 Infectious Disease

Is there an infection control program that aims to ensure that safety of youth, staff, and visitors? Yes No

SECTION H: EDUCATION

School Staffing: (At time of inspection)	#Filled	# Open	SDCOE/JCCS? (Y/N)
Credentialed Teachers Total	7	0	Y
Credential Special Education Teachers Total	0	1	Y
Teachers' Aides	7	0	Y
Paid Tutors	0	0	N/A
Volunteer Tutors	0	0	N/A
Other			

H.1 School Capacity/Attendance

How many youth are attending school? 82 as of 12/17/13

Estimate the average grade level of youth participating in school in the facility: 11

Estimate the average age of youth participating in school in the facility: 16

Inspection Team Comment: *The only circumstances a youth would not attend school would be if a youth has a medical appointment, is not physically at the facility, or is in court.*

Is there adequate classroom space for the number of youth attending school? Yes No

H.2 Supplies

Are there an adequate number of textbooks? Yes No

Are the textbooks available up-to-date and consistent with educational standards in the State of California? Yes No

Are there adequate school supplies (pens, pencils, paper, etc.)? Yes No

Are there a sufficient number of computers available for teachers and school staff to use? Yes No

Are there computers available for youth to use? Yes No

If yes, are youth supervised while using the computers? Yes No

H.3 High School Programs/GED

Do youth have the opportunity to receive high school credits that can be transferred to their home school districts? Yes No

Are records from previous schools available to facility school staff? Yes No

Are youth given an opportunity to take the California High School Exit Examination (CAHSEE) when appropriate? Yes No

Inspection Team Comment: *All Teaching Assistants are bilingual.*

H.4 Post-High School/GED

Are there educational opportunities available for youth you have completed high school or their GED? Yes No

Are youth given information and counseling regarding community college and four-year college options? Yes No

Are youth given information and counseling regarding financial aid options for college? Yes No

Are youth given resources for college entrance exam preparation when appropriate? Yes No

Are youth able to take courses for college credit online? Yes No

Do youth in the facility take military readiness testing? Yes No

If yes, are they required to do so? N/A Yes No

H.5 Vocational Programs/ROP

Inspection Team Comment: *A Regional Occupations Program is available in the facility.*

- Do vocational programs and ROP opportunities have sufficient space and resources for the number of youth interest in participating? N/A Yes No
- Has a youth been denied participation in one of these programs in the 2012 calendar year? N/A Yes No
- Has a youth been denied participation in one of these programs in the 2013 calendar year? N/A Yes No

H.6 Special Education/IEP Programs

- Do credentialed special education teachers participate in lesson planning and curriculum development? Yes No
- How many youth in the facility have an Individualized Education Program (IEP)? 25
- Are regular IEP meetings held? Yes No
- Are parents notified of these meetings? Yes No
- Are parents permitted to attend these meetings? Yes No
- Describe the most common obstacle to IEP compliance:
There are no obstacles to IEP compliance as the facility has a fully credited school
- Are there sufficient resources available to accommodate youth with special education needs? Yes No

H.7 Special Programs and Activities

Describe other special programs or activities sponsored by school staff: ROP Horticulture

H.8 Independent Study

- Are independent study options available? Yes No

H.9 Relationship with Other Stakeholders

Inspection Team Comment: *The school has a working relationship with parents/guardians. Parents/guardians are encouraged to call the school to check and monitor academic progress. Also, there is a very dedicated staff member from the Phoenix House.*

SECTION I: WORKFORCE INTEGRITY

I.1 Staff Background and Reference Checks

- Do staff members have an initial background before they are hired? Yes No
- Do staff members have reference checks before they are hired? Yes No
- Do staff members meet with a psychologist before they are hired? Yes No
- Do staff members undergo drug testing before they are hired? Yes No
- Do staff members undergo periodic criminal history checks after they are employed? Yes No

I.2 Staff Training, Licensing, and Credentialing

For which of the following topics below do staff members receive training? (Check all that apply)

- Adolescent development. If yes, how often? Yearly-Safe Crisis Management (SCM)
- Appropriate relationships/boundaries with youth. If yes, how often? Yearly SCM

- Appropriate disciplinary techniques. If yes, how often? Yearly-SCM/Evidence Based Practices (EBP)
- Confidentiality. If yes, how often? Every Two Years
- Conflict management. If yes, how often? Yearly
- CPR/First Aid. If yes, how often? Every Two Years
- Emergency response. If yes, how often? Yearly
- Ethical decision-making. If yes, how often? Every Two Years
- Inclusion methods for youth with disabilities or special needs.
If yes, how often? Every Two Years
- Reporting requirements for abuse, neglect, or maltreatment that occurs in the facility.
If yes, how often? Every Two Years
- Reporting recruitments for abuse, neglect, or maltreatment that occurred outside the facility. If yes, how often? Every Two Years
- Sexual harassment. If yes, how often? Every Two Years
- Signs of abuse or neglect. If yes, how often? Yearly
- Use of force. If yes, how often? Yearly
- Use of restraints. If yes, how often? Yearly
- Other: _____

I.3 Staff Misconduct

Are there written policies for addressing staff misconduct? Yes No

Have there been any allegations during the calendar year of a staff member physically assaulting a youth?

2012:

Yes No

Yes No Minors in custody

Yes No Minors out of custody

2013:

Yes No

Yes No Minors in custody

Yes No Minors out of custody

Have there been any allegations during the calendar year of staff member sexually assaulting a youth?

2012:

Yes No

Yes No Minors in custody

Yes No Minors out of custody

2013:

Yes No

Yes No Minors in custody

Yes No Minors out of custody

Have there been any allegations during the calendar year of a staff member verbally threatening a youth?

2012:

Yes No

Yes No Minors in custody

Yes No Minors out of custody

2013:

Yes No

Yes No Minors in custody

Yes No Minors out of custody

Have there been any allegations during the calendar year of a staff member touching a youth in any inappropriate way?

2012:

- Yes No
 Yes No Minors in custody
 Yes No Minors out of custody

2013:

- Yes No
 Yes No Minors in custody
 Yes No Minors out of custody

Have there been any allegations during the calendar year of a staff member commenting on the physical appearance of a youth in a manner that is outside the scope of the staff member's job duties?

2012:

- Yes No
 Yes No Minors in custody
 Yes No Minors out of custody

2013:

- Yes No
 Yes No Minors in custody
 Yes No Minors out of custody

Have there been any allegations during the calendar year of a staff member entering a youth's sleeping room for any reason that was outside the scope of the staff member's job duties?

2012:

- Yes No
 Yes No Minors in custody
 Yes No Minors out of custody

2013:

- Yes No
 Yes No Minors in custody
 Yes No Minors out of custody

SECTION J: BUDGET AND FISCAL CONCERNS

There has been a decline in the juvenile probation population overall as well as a decline in the number of youth committed to Probation custodial facilities. The Probation department has been and will continue to evaluate the programs and facilities to ensure they meet the needs of the youth they serve while maintaining fiscal stability and efficiency.

Last year, the facility installed propane to allow for independent distribution of propane.

The goal is to apply for SB 181 this year for additional funds.

/end